



Arnsdale Parish Council

Minutes of the Ordinary Meeting held on Monday 10th September 2018 at 7.15pm in The Cemetery Chapel, Silverdale Rd, Arnsdale

Present: Councillors; George Taylor (GT) - Chair Peter Smilie (PS) Vice Chair,
Sandra Harris (SH) Helen Chaffey (HC)(arrived 8.30)

Officers; Clerk – Anne-Marie Cade (AMC), Finance Officer Jonathan Cartmell (JC) Cemetery Officer – Brenda Brockbank (BB), Volunteer David Brockbank (DB)

Also: 5 members of the public.

18-19/136	Apologies for Absence:- RESOLVED that the following absences be noted, <ul style="list-style-type: none"> Helen Chaffey (HC), Late, travel delay Alex Hartley (AH), no apologies received 													
18-19/137	Declaration of Interests:- RESOLVED that the following declarations of interests be noted, <ul style="list-style-type: none"> None 													
18-19/138	Minutes of previous Meeting:- RESOLVED that the minutes of the meeting held on the 13 th August 2018 pages 18014-18016 be confirmed as a true record and signed by the Chair .	GT												
18-19/139	Council Membership:- RESOLVED that <ul style="list-style-type: none"> David Brockbank be co-opted onto the Council, Clerk to carry out induction Response to the SLDC Parish Review be postponed until the next meeting It be noted that Cllr Alex Hartley has expressed his intention to resign as he is moving out of the area. Signed resignation not yet received. The Chair gave his thanks for his work. 	AMC												
18-19/140	Public Participation – Matters raised by residents:- RESOLVED that it be noted that the following points were raised by attendees, email or letter: <ul style="list-style-type: none"> A member of the public reported that camper van parking on the promenade move the benches there. The Council to consider arranging for them to be fastened in place. Camper vans accessing the foreshore near Grubbins Wood. The Chairman clarified that this area is not Council property. Email received concerning gouges in the road surface towards Carr Bank. Now repaired Dallham community request to place a banner on Station Rd Gardens advertising adult education classes. Approved subject to size and design being acceptable GT to view 	AMC/ GT GT												
18-19/141	Public Participation – Police report: - RESOLVED that a written police report covering the last month be received and noted.													
18-19/142	Public Participation –County Councillor report- RESOLVED that Cllr Stewart was unable to attend , apologies received													
18-19/143	Public Participation - District Councillor report:- RESOLVED that no District Councillors were able to attend, apologies received from Cllr McSweeney, on holiday													
18-19/144	Planning -Applications for Development - RESOLVED that <ul style="list-style-type: none"> the following responses be made to the Planning Authority for the following applications. <table border="1"> <thead> <tr> <th>Ap. No.</th> <th>Location</th> <th>Proposal</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>sl/2018/0709</td> <td>Temple Bank, 27 Church Hill, LA5 0DQ</td> <td>Installation of ground and first floor windows, render & cladding to NW elevation of existing side extension</td> <td>No objections</td> </tr> <tr> <td>sl/2018/0720</td> <td>Woodlands, New Barns Close, LA5 0BL</td> <td>Front porch, conversion of integral garage to living accommodation, installation of cladding to front elevation, alteration to windows and erection of new flue for woodburner</td> <td>No objections</td> </tr> </tbody> </table>	Ap. No.	Location	Proposal	Response	sl/2018/0709	Temple Bank, 27 Church Hill, LA5 0DQ	Installation of ground and first floor windows, render & cladding to NW elevation of existing side extension	No objections	sl/2018/0720	Woodlands, New Barns Close, LA5 0BL	Front porch, conversion of integral garage to living accommodation, installation of cladding to front elevation, alteration to windows and erection of new flue for woodburner	No objections	
Ap. No.	Location	Proposal	Response											
sl/2018/0709	Temple Bank, 27 Church Hill, LA5 0DQ	Installation of ground and first floor windows, render & cladding to NW elevation of existing side extension	No objections											
sl/2018/0720	Woodlands, New Barns Close, LA5 0BL	Front porch, conversion of integral garage to living accommodation, installation of cladding to front elevation, alteration to windows and erection of new flue for woodburner	No objections											
18-19/145	Finance report - RESOLVED that:-The Financial Summary to the end of July 2018 be received, balance noted at £59,525.65 and that payments listed in the schedule of payments be approved													

18-19/146	Finance – Audit 2017-18 - RESOLVED that it be noted that a clean audit report on the 17/18 AGAR was received from PKF Littlejohn LLP dated 8 August 2018. The notice of the conclusion of the audit was displayed on Parish noticeboards and its website on 21 August 2018..	JC
18-19/147	Finance – Banking - RESOLVED that the finance officer look into changing to a post office bank account	JC
18-19/148	Purchase of “Silent Soldier” Silhouettes - RESOLVED that the Council purchase 3 silhouettes to commemorate the centenary of WW1 at an approximate cost of £250 each (or reduced cost if possible, <i>section 137 expenditure</i>) and located at station gardens, black dyke rd recycling centre and outside the playing field near the war memorial.	AMC
18-19/149	Cemetery Report - RESOLVED that the report on Cemetery business be noted including the completion of the reinstatement of memorials following tree works. Also that reseeded be approved at a cost of £60, replanting of 3 trees with tree guards (trees and one guard donated to the Council) at a total cost of £690, quotes for exterior light repairs to come to next meeting.	
18-19/150	Cemetery – Copper Beech Tree - having being warned by SLDC Arboricultarist that this tree presents a risk to the highway and cemetery users due to a fungal infection and having reviewed the previous internal damage report and understanding that this risk will only increase with time as there is no effective treatment, the Council RESOLVED that the tree be felled, that the cheapest quote for this work be accepted at a cost of £1950 and that notices be published explaining the reason for this to the public.	BB/ AMC
18-19/151	Toilet repairs- RESOLVED that <ul style="list-style-type: none"> Repairs be carried out to improve the security of the internal panels at a cost of £260 plus materials as a matter of urgency (work to be carried out by Cllr Harris’s husband. Cllr Harris explained the nature of the intended repair to the Council but did not take part in the vote as she has an interest) United Utilities be given permission to fit a non return valve in the sewers to reduce the risk of flooding during extreme weather 	AMC
18-19/152	Pier and Foreshore – Fireworks Display - RESOLVED that it be noted that the Clerk and Chairman have reminded the group that insurance and risk assessments must be produced before the event for permission from the Council to be valid.	GT, SH
18-19/153	Pier and Foreshore – Pier and promenade Railings - RESOLVED that further quotes be brought to the next meeting for the repainting of the promenade railings and that it be noted that the Clerk has not yet successfully put details on the government tender website.	
18-19/154	Pier and Foreshore – Beechwood - RESOLVED that the AONB countryside officer be given permission to carry out annual works at the orchard and grassland with volunteers and that a management plan for the area be requested. Also that it be noted that Tony Riden has retired and Helen Rawlinson is the new Countryside Officer.	
18-19/155	Highways and Footpaths– RESOLVED that <ul style="list-style-type: none"> The list produced by Cllr Smillie of white lines in need of repainting be sent to Cllr Ian Stewart to request inclusion in the upcoming line painting schedule for Arnside works to fell dead damson trees, cut back Ivy and trim yew trees at Lawrence Drive at a cost of £340 be postponed until next spring unless it is confirmed by the finance officer that there are sufficient funds under the relevant budget heading. Finance officer to check if quote will be the same if held until next spring. 	JC
18-19/156	Playing Field– RESOLVED that <ul style="list-style-type: none"> the cricket club request for permission to display sponsored pitch covers and wicket covers be approved in principle subject to the clerk to check it is compliant with planning regulations and approval of the design Clerk to chase up playground repairs including grass crete to repair paths at entrance to Church Hill and the playground and seek quotes for dismantling the noticeboard and post The tennis club to be requested to pay their portion of the water bill as agreed at the last meeting It be noted that the information board had been damaged by vandals and safely removed by 	AMC

	a member of the public who may be willing to carry out small jobs for the Council on a voluntary basis.	
18-19/157	<ul style="list-style-type: none"> • GDPR - RESOLVED that it be noted that the Clerk meet with the finance officer to carry out an information audit and discuss future arrangements and to bring finalised paperwork and updated plan to the next meeting. 	AMC/ JC
18-19/158	Banner policy - RESOLVED that the draft policy is checked with SLDC to ensure that it is compliant with planning regulations before the next meeting	
18-19/159	<p>Meetings – – RESOLVED that it be noted that the following reports were received from meetings</p> <ul style="list-style-type: none"> • Wellbeing –, cllr Chaffey reported that there has been a positive local response, the event will take place on the 29th September and that grant funding is no longer required as printing for publicity will be carried out by SLDC and the County Council • Calc SW district meeting 20th September, Cllr Smillie to attend • LAP, no current members have attended so no feedback to give to the new chair. Clerk to find out the date of the next meeting 	HC
18-19/160	<p>Councillor matters - RESOLVED that it be noted that the following matters were raised:</p> <ul style="list-style-type: none"> • Cllr Harris reported an abandoned car on the foreshore to te County Council but no action has been taken. To pass job number and date to clerk to forward to Cllr Ian Stewart 	SH/ AMC
18-19/161	<p>Date of the next meeting RESOLVED that the date of the Ordinary Meeting of Arnside Parish Council be confirmed as 7.15pm on the 8th October 2018 at the Cemetery Chapel. Items for the agenda should reach the Clerk by the 28th September. Finance items to RFO by this date.</p> <p>The public meeting closed at 8.40 pm</p>	

Chair:

Date: