



# Arnside Parish Council

Minutes of the Ordinary General Meeting held on Monday 14<sup>th</sup> December 2015 at 7.15pm in Arnside Cemetery Chapel

Present George Taylor (GT) - Chair  
Peter Smillie (PS) Mike Hartley (MH) Jim Shaw (JS) Pat Clifford (PC)

Also present: The Clerk; Anne-Marie Cade (AMC), Deputy Clerk; Jonathan Cartmell (JC), Cemetery Custodian; David Brockbank (DB) and members of the public

15-16/210	Apologies for Absence:- None,													
15-16/211	Declaration of interests:- None.													
15-16/212	Minutes of previous meeting:- <b>RESOLVED</b> that the minutes of the ordinary meetings held on the 9 <sup>th</sup> November 2015 pages 15022-15024 be confirmed as a true record and signed by the Chair													
15-16/213	<b>Council membership - RESOLVED</b> that it be noted that the Council has received notice of Cllr Palfreyman's intention to resign due to work commitments by email. The Clerk to notify members when the written letter of resignation is received and to contact SLDC to notify them and begin the process of publicising the vacancy.	AMC												
15-16/214	<b>Exclusion of the public - RESOLVED</b> that members of the public and press are excluded from items 24 to 26 on grounds of confidentiality													
15-16/215	<b>Public Participation – Matters raised by residents:- RESOLVED</b> that the following comments made by residents be noted <ul style="list-style-type: none"> <li>• A resident informed the Council that a 10 year woodland management has been put in place with the help of the AONB for privately owned woodland on High Knott Rd</li> <li>• A resident requested that the Council continue to support the AONB through a financial grant at the same or higher level for the next financial year.</li> <li>• A Member of the public spoke in opposition to the proposed closure of Arnside Fire Station and reported that statistics given at the public meeting were misleading</li> </ul>													
15-16/216	<b>Public Participation - Police Report:- - RESOLVED</b> that a written police report be received and it be noted that there was one crime in the area since the last meeting. The PCO Gareth Cairns asked to be informed of local events so that he can attend if possible	PC												
15-16/217	<b>Public Participation – District and County Councillor report - RESOLVED</b> that it be noted that Cllr Ian Stewart and Cllr Pru Jupe had sent their apologies. No written report was received													
15-16/218	<b>Applications for Development SL/2015/0991:- RESOLVED</b> that it be noted that neighbours continue to object to amended plans for the a balcony on SL/2015/0991 but that this cannot be considered grounds for objection by the Council. The Parish Council therefore make no objections to the Planning Authority to the following applications for development; <table border="1" style="width: 100%; margin-top: 5px;"> <thead> <tr> <th>Ap. No.</th> <th>Location</th> <th>Proposal</th> </tr> </thead> <tbody> <tr> <td>SL/2015/0991*</td> <td>Arnside Chip Shop The Promenade Arnside Cumbria LA5 0HF</td> <td>Demolition of existing outbuildings and single storey rear &amp; side extensions</td> </tr> <tr> <td>SL/2015/1083</td> <td>The Hollies, New Barns Road Arnside Cumbria LA5 0BD</td> <td>Demolition of existing garage and construction of building for ancillary accommodation</td> </tr> <tr> <td>SL/2015/1062</td> <td>Briery Bank House Briery Bank Arnside CARNFORTH Cumbria LA5 0EF</td> <td>Replacement porch and extension</td> </tr> </tbody> </table> <p>* no objection providing that the width of access for neighbours vehicles has been improved to allow adequate access in the amended plan</p>	Ap. No.	Location	Proposal	SL/2015/0991*	Arnside Chip Shop The Promenade Arnside Cumbria LA5 0HF	Demolition of existing outbuildings and single storey rear & side extensions	SL/2015/1083	The Hollies, New Barns Road Arnside Cumbria LA5 0BD	Demolition of existing garage and construction of building for ancillary accommodation	SL/2015/1062	Briery Bank House Briery Bank Arnside CARNFORTH Cumbria LA5 0EF	Replacement porch and extension	AMC
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15-16/219	<b>Finance report:- RESOLVED</b> that the financial Summary for November be received, balances noted and payments listed in the schedule of payments and that the following be approved <ul style="list-style-type: none"> <li>• holiday in December, overtime in November</li> </ul>													

	<ul style="list-style-type: none"> <li>• Unimow –£138.00 cemetery work (Q001)</li> <li>• Unimow – £127.20 for repairs to seats at the pier,</li> <li>• Unimow - £30 for repair to sunken grave.</li> <li>• Parkin and Jackson - £270 for storm damage to two headstones – the Clerk to see if this can be claimed on insurance</li> <li>• Golding-Miller – £100.00 for rebinding of burial handbook.</li> </ul> <p>Also that the request from the North West Air Ambulance for a grant be considered at the next meeting with any other grants and that the RFO checks alternative providers of electricity for the chapel to ensure value for money</p>	AMC JC
15-16/220	<b>Internal audit – RESOLVED</b> that the report from the Internal Auditor Jean Airey be received and it be noted that during the Internal Audit on the 23 <sup>rd</sup> November the Internal Auditor found that <i>“The Council has responded to all recommendations and observations made by the Internal and External Auditors and significant improvements have been made in the Council’s Administration and Governance procedures which now ensures compliance with the Account and Audit Regulations.”</i>	
15-16/221	<b>Cemetery Report - RESOLVED</b> that the report from the Custodian be received and that tree 15 wait until the tree survey is received in January, that work not be carried out at present to grind out a stump under a mound	
15-16/222	<b>Cemetery Chapel Project - RESOLVED</b> that an “energy fair” be arranged in March at the chapel with Cafs where proposed plans to improve the heating and energy efficiency of the chapel can be viewed and commented on by the public and advice can be given to residents about household bills and energy efficiency.	
15-16/223	<b>Budget – Cemetery fees review - RESOLVED</b> that the amended fees be approved and put in force from the 1 <sup>st</sup> January 2016	
15-16/224	<b>Allotments agreement and rent review - RESOLVED</b> that following consultation with the AATA the rent is increased by £3 (per full plot) giving annual rents of £28 per full plot and £14 per half plot and that the new tenancy agreement be approved to be sent out to all tenants in February with a request for rent by the end of March	AMC/ JC PC
15-16/225	<b>Draft Budget 2016 - 2017:- RESOLVED</b> that the amended budget report be received and that further information will be sent to the RFO on the following large scale projects for the next meeting to be considered for inclusion in next year’s budget. <ul style="list-style-type: none"> <li>• Pier and promenade railings (GT)</li> <li>• Playground – more benches (MH)</li> <li>• Street Lighting requirements (PS)</li> <li>• Pier stonework (PC)</li> <li>• Cemetery Chapel</li> <li>• Cemetery plan</li> <li>• Tree Planting (GT)</li> <li>• Playground/ footpath wall (GT)</li> </ul>	GT MH PS PC JC
15-16/226	<b>Consultations - RESOLVED</b> that it be noted that the Council does not wish to respond to consultations on Police cuts, the County Council Budget review or the SLDC electoral review, though members may respond as individual residents of the Parish.	
15-16/227	<b>Consultations – Arnside Fire Station - RESOLVED</b> that the draft consultation response prepared by the Clerk objecting to the closure of the Fire Station be amended to include further points raised by members and submitted and that to encourage local responses posters are put up in the village and a link put on the website. Also that it be noted that a letter was sent from the Council to the head of the County Council, Tim Farron and local Cllrs asking for their support.	AMC
15-16/228	<b>Highways –public realm works - RESOLVED</b> that the Council get quotes for and consider works to repair the bottom of the footpath in Orchard Rd and future requested works for cutting back vegetation etc in return for grant money to cover the expense from Cllr Stewart.	
15-16/229	<b>Highways – Redhills Rd Traffic Order - RESOLVED</b> that the Council has no objection to the	

	proposed traffic order instating a no waiting zone on part of Redhills Rd	
15-16/230	<b>Response to consultation on AONB development plan - RESOLVED</b> that the draft joint APPT/APC response to the AONB development plan be approved as produced by the APPT and cllrs Smillie and Clifford with the following inclusion concerning the common <i>“APC – A section adjacent to Parkside Drive could accommodate a small amount of development consistent with the existing style of building”</i> and with the addition of the public toilets to <i>“other issues to address”</i> .	
15-16/231	<b>Toilets - RESOLVED</b> that the update report by the Clerk outlining the funding position and the outcome of the talks with the APPT be received and that the position be noted. Also that the Clerk seeks further clarity from SLDC on future funding possibilities beyond March 2017, seeks advice on reducing costs or other possible sources of funding from the AONB and Calc and seeks further financial details of current costs before further action is considered.	AMC
15-16/232	<b>Flower beds - RESOLVED</b> that members and the Chair meet with local volunteer Edgar Shepherd and that this group consider and agree initial plans for revamping the promenade gardens with quotes for works and materials to come to Council for approval. The chair to contact traders to remove bike and establish the location of the bunting	GT
15-16/233	<b>Trees - RESOLVED</b> that a report on the condition of the Ash Tree be received and that quotes be sought for recommended works to remove stones/ wall from around the tree. Also that Cllrs Taylor and Clifford inspect the trees by the bowling green and to note that Cllr Clifford is liaising with the County Council to ensure the owner cuts back overhanging trees on Orchard Rd.	PC/ GT
15-16/234	<b>Publicising APC – RESOLVED</b> that quotes be sought for members photo name badges, that an additional event to engage with the public, preferably on a specific issue in Autumn following the Green Fair event in March and the Parish Assembly in April. Also that better use is made of the community column and general reporting in the Westmoreland Gazette to publicise Council activities and significant decisions, meeting dates to appear in the Arnside Broadsheet.	AMC
15-16/235	<b>Flooding - RESOLVED</b> that it be noted that no incidences of damage caused by flooding in Arnside are known to members	
15-16/236	<b>Meetings – Calc AGM – RESOLVED</b> that a report from Cllr Shaw be received and noted	
15-16/237	<b>Councillor matters - RESOLVED</b> that it be noted that <ul style="list-style-type: none"> <li>The shed on the playing field has leaks and has suffered vandalism quotes to be sought and brought to the next meeting for approval</li> </ul>	MH/JC
15-16/238	<b>Date of Next Meeting - 7.15pm Monday 11<sup>th</sup> January 2016, Arnside Cemetery Chapel.</b> Items for inclusion on the agenda to be sent to the Clerk by 4 <sup>th</sup> Jan, Finance items to the RFO by end Dec	
	<b>The public meeting closed at 9.25pm</b> <b>The following items took place without the presence of public or press</b>	
15-16/239	<b>Cemetery anomaly - RESOLVED</b> that a confidential report be received from the custodian and that the Council purchase a memorial vase, waive fees for transfer of deed and for a permit to erect a memorial and give the grant of right of burial for grave no NC 422 without charge to the family to rectify a historical issue.	
15-16/240	<b>Review of officer wages for 16 – 17 - RESOLVED</b> that the Clerk will be paid at SCP 29 following receipt of an incremental point payable from 1st April 2016 (LC2 range - maximum 29 points) for 10 hours per week, the Deputy/ RFO will be paid for 32 hours per month at SCP 23/ 24 (incremental point to be confirmed).	
15-16/241	<b>Review of officer expenses - RESOLVED</b> that officer receive £7 per month for phone internet use, £10 per month for use of home and equipment and travel expenses at the rate of 45p per mile up to 10,000 miles and to clarify that this policy applies to the Volunteer custodian as well as paid officers, To commence from the 1 <sup>st</sup> December and be backdated to start date for the RFO	
15-16/242	<b>Parish Groundwork Tender - RESOLVED</b> that a draft be received and that Cllrs Smillie, and Hartley meet with the Chair to develop and discuss arrangements for approval at the next meeting	GT, MH, PS

Chair:

Date: