



Arnside Parish Council

Minutes of the Ordinary Meeting held on Monday 12th September 2016 at 7.15pm in Arnside Cemetery Chapel

Present, Cllrs **George Taylor (GT) - Chair**
Peter Smillie (PS) – Vice-Chair **Jim Shaw (JS)** **Pat Clifford (PC)** **(GK) Geoff Kirkham**

Also present: The Clerk; Anne-Marie Cade (AMC), and 7 members of the public including County Cllr; Ian Stewart, District Cllr; Peter McSweeney, Barbara Henneberry of the AONB

16-17/104	Apologies for Absence:- Resolved that the following absence by noted, the RFO, Jonathan Cartmell, holiday, Cllr Geoff Kirkham gave apologies for not attending in July – he was held up elsewhere	
16-17/105	Declaration of interests:- None.	
16-17/106	Minutes of previous meeting:- RESOLVED that the minutes of the ordinary meetings held on the 11 th July 2016 pages 16009-16011 be confirmed as a true record and signed by the Chair	
16-17/107	Exclusion of the public and press- RESOLVED that members of the public and the press be excluded from the meeting for items 21 - 22 due to their confidential nature	
16-17/108	Public Participation – Matters raised by residents:- RESOLVED that it be noted that the following points were raised by residents <ul style="list-style-type: none"> • Who to contact regarding headstones – Clerk at present • Plans for the Leeds Holiday Site • The condition of the footpath from Orchard Rd to Chapel Lane • Station field hedge – GT to visit owner to discuss • The chair raised a public query concerning the bins being used by the chip shop. The Clerk to contact SLDC 	GT AMC
16-17/109	Arnside Public Map - RESOLVED that it be noted that item 12 of the agenda be taken at this point and that the latest draft showing a wider area of the Parish be used to finalise draft with defibrillator locations given individual numbers and an insert showing the villages location within the whole Parish. Also that thanks be given to Barbera Henneberry for her work on this project and that the next draft to come to the next meeting.	
16-17/110	Public Participation - Police Report:- - RESOLVED that a written police report covering the last month be received	
16-17/111	Public Participation –County Councillor report - RESOLVED that it be noted that Cllr Stewart reported on the following matters <ul style="list-style-type: none"> • Highways – patching on Hollins Lane, Station Rd in the future, Silverdale Rd resurfacing scheduled for October • Budget planning beginning • Trees on Silverdale Rd considering future and costs of maintenance • Redhills Rd – TRO to alleviate obstruction on the bend, aware of complaints concerning displacement parking 	
16-17/112	Public Participation – District Councillor report - RESOLVED that it be noted that Cllr McSweeney reported on the following matters <ul style="list-style-type: none"> • Car park – arrange informal meeting to discuss initial ideas for locations • Toilets – SLDC funding will check process with officer • Footpath/Street lights at the school – meeting with head next week • Hollins Lane – grass cutting - not Parish Council land or responsibility to maintain 	PMcS
16-17/113	Applications for Development:- No applications received. RESOLVED that the planning authority decisions for the following applications be noted and that the Clerk respond on behalf of the Council to consultation SL/2016/0862 as there were no	

	objections raised in the meeting where plans received that morning were viewed and the application was not considered contentious. Any further comments to be sent to the Clerk within the next week.																																									
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16-17/114	Finance report:- RESOLVED that the financial Summary for July and August be received, balances be noted at £83,039.19 as at 31 st August and that payments listed in the schedule of payments be approved																																									
16-17/115	Finance – Quotes for works :- RESOLVED that a quote from Westmoreland trees be accepted for works at Beech House, that a quote from black sheep for welding repairs to the railings on the pier be accepted and that further quotes are sought for drainage works by the workshop, and for painting benches prioritised for this year.																																									
16-17/116	Budget report:- RESOLVED that the Q2 budget report forecast be approved																																									
16-17/117	External Audit Report 2015-2016 :- RESOLVED that the report from the BDO be received and it be noted that it has been displayed in accordance with regulations on noticeboards and the web site and that there were no matters arising that require any action. Also that the next meeting reviews the effectiveness of internal audit/appoints an internal auditor for the year 2016-17	JC																																								
16-17/118	Risk and policy review:- RESOLVED that those policies and risk documents that have not already been considered this year be reviewed at the next meeting	AMC, JC																																								
16-17/119	Cemetery Report - RESOLVED that the report on Cemetery business be received and that <ul style="list-style-type: none"> The Clerk applies to the Woodland Trust for natural hedging plants to border the “woodland” area. The Chair , voluntary cemetery administrator meet to consider groundworks to bring for consideration to the next meeting. Digitalisation project, no meetings due to summer holidays, Cllr Clifford summarising information received 	AMC BB/GT PC																																								

16-17/120	Pier and foreshore:- RESOLVED that <ul style="list-style-type: none"> • it be noted that repairs to stonework are due to commence the 17th October, • the base of the railings is inspected and information sought on construction to aid specification for new railings • Clerk to respond to the sailing club to say the Council has no responsibility for moorings 	AMC/ PC/ GK
16-17/121	Memorial benches:- RESOLVED that permission be given to place a second plaque on one of the benches on the pier and quotes be sought for the prioritised benches.	AMC
16-17/122	Footpaths and Highways - Lengthsman works – RESOLVED that these be considered at the next meeting when it is confirmed by the RFO that the Council has received funding. Also that the Chair speak to the owner of the hedge on Station Rd to discuss cutting, and to inspect the condition of the footpath between Orchard Rd and the Methodist Church and raise these issues with the Countryside Rangers.	JC GT
16-17/123	Footpaths and Highways Redhills Rd parking displacement – RESOLVED that it be noted that this matter was raised with the County Councillor under agenda item 5c.	
16-17/124	Playing Field and workshop - RESOLVED that it be noted that repairs to the door have been carried out and that further quotes are sought for drainage works. Also that quotes are sought for replacement self shutting gates for the playground and work authorised to be done as soon as possible up to a limit of £500. GT and GK to view strip of land a resident has asked to be kept for wild flowers and to discuss football field cuts with the contractor	AMC /JC GT/ GK
16-17/125	Toilets - RESOLVED that the Clerk seek further information on the smell from the drainage grid in the disabled toilet.	
16-17/126	Trees - RESOLVED that it be noted that Cllr Clifford has again contacted the writer of the Cemetery Tree report for a meeting.	PC
16-17/127	Consultations – RESOLVED that no Parish Council response be made on the boundary review though individual members are free to respond as residents. Cemetery Tree works to be included on the next agenda	
16-17/128	Land Registry - RESOLVED that it be noted that the application from Dallam for profit A prendre for fishing from the foreshore is nearing completion. Also that a letter be signed permitting the Clerk to update the contact details for the Parish Council held by the Land Registry.	
16-17/129	Councillor matters - RESOLVED that it be noted that the following matters were raised <ul style="list-style-type: none"> • Cllr Shaw attended the Calc district meeting on the 08-09-16, report distributed to members • Foreshore footpath • Pot holes on High Knot Rd which has recently been adopted • Parking at the bottom of Plantation Avenue • Further cuts to bus services 	GT
16-17/130	Date of Next Meeting - RESOLVED that the date of the next ordinary meeting of Arnside Parish Council be confirmed as 7.15pm on the 10 th October 2016 at Arnside Cemetery Chapel. Items for the agenda should reach the Clerk by the 28 th September / finance items to the RFO by the 30 th September.	
	The public meeting closed at 9.30pm and members of the public and press excluded	
16-17/131	Cemetery Matters- RESOLVED that <ul style="list-style-type: none"> • The Council authorise payment for a memorial to be moved at a cost of £180 • A family be charged a nominal fee of £5 for the purchase of a grave space and asked to complete a statutory declaration. 	
16-17/132	Cemetery Custodian Role Review- RESOLVED that the job description for the role of Cemetery Officer be approved and that the time allowed amended to 10 hours per month (to be reviewed in 12 months) and that the powers to carry out the appointment process be delegated to a working party consisting of the Clerk the Chair and Cllr Smillie	AMC/ GT/ PS

Chair:

Date: