



Arnsdale Parish Council

Minutes of the Ordinary Meeting held on Monday 12th November 2018 at 7.15pm in The Cemetery Chapel, Silverdale Rd, Arnsdale

Present: Councillors; Peter Smillie (PS) Vice Chair,
Sandra Harris (SH) Helen Chaffey (HC) David Brockbank (DB)

Officers; Clerk – Anne-Marie Cade (AMC), Finance Officer Jonathan Cartmell (JC)

Also: District Cllr Pete McSweeney (PMcS) and no member of the public.

18-19/162	<p>Chairman’s Statement: - RESOLVED that it be noted that Cllr Peter Smillie opened the meeting as acting chairman for the meeting in the absence of Cllr George Taylor with the following comments</p> <ul style="list-style-type: none"> • Best wishes to the chairman for a speedy recovery • Sadness at the loss of County and district Councillor Ian Stewart, with thanks for the many years’ service he has done for the community of Arnsdale. • Thanks to the community fund for the firework display and for their contribution for the purchase of a silent soldier silhouette in remembrance of the end of the first world war Clerk to send letter of thanks • Thanks to Tarmac and Willacy Ltd for their help with repairs to the area used for parking on the foreshore. Clerk to send letters of thanks 	AMC AMC
18-19/163	<p>Apologies for Absence:- RESOLVED that the following absences be noted,</p> <ul style="list-style-type: none"> • George Taylor (GT) - Health • Cemetery Officer Brenda Brockbank (BB), Health 	
18-19/164	<p>Declaration of Interests:- RESOLVED that the following declarations of interests be noted,</p> <ul style="list-style-type: none"> • Cllr Chaffey declared that she will be standing for election to South Lakeland District Council 	
18-19/165	<p>Minutes of previous Meeting: - RESOLVED that the minutes of the meeting held on the 8th October 2018 pages 18020-18022 be confirmed as a true record and signed by the Vice- Chair.</p>	PS
18-19/166	<p>Excluded item - RESOLVED that item 15 be considered without the presence of the press and public, on the grounds of confidentiality, pursuant to the Public Bodies (Admission to Meetings) Act 1960 Section 1(2).</p>	
18-19/167	<p>Public Participation – Matters raised by residents: - RESOLVED that it be noted that the following points were raised by attendees, email or letter:</p> <ul style="list-style-type: none"> • None 	
18-19/168	<p>Public Participation – Police report: - RESOLVED that it be noted that a written police report covering the last month had not been received.</p>	
18-19/169	<p>Public Participation –County Councillor report- RESOLVED that it be noted that due to the death of Cllr Ian Stewart there is currently no County Councillor representing Arnsdale, elections to be held shortly</p>	
18-19/170	<p>Public Participation - District Councillor report: - RESOLVED that it be noted that Cllr McSweeney reported on the following</p> <ul style="list-style-type: none"> • Thanks to Vice -Chair for their opening comments • Foreshore parking area – meetings ongoing, with SLDC Finance and parking partners involved in viability study with County Highways. Finance committed by SLDC dependent on viability including cost of construction which will need to include flood defences. Following discussion, it was requested that the Clerk note that the Parish Council would continue to consider alternative locations. Clerk to send background information to Cllrs • Elections – SLDC and Cumbria County Councils will hold elections on the 20th December to replace Ian Stewart • Arnsdale Lunchtime bus service – volunteers continue with stagecoach the possibility of running a bus to Milnthorpe to connect with the 555 on a trial basis. Costs of £300 per week 	AMC

	<p>will need to be met and may need to be supplemented if not enough use is made of the service. The group has applied for charitable status in order to seek funding. No funding will be available from the County Council for this project. The purchase of a minibus driven by volunteers is still being considered as an alternative</p> <ul style="list-style-type: none"> • The APPT projector will be available for the Council to use in meetings. Clerk to arrange with Cllr McSweeney • Cllr McSweeney is willing to hold a planning training workshop for parish councillors with practical examples. Clerk to send available dates. • The Cemetery Grant received from SLDC will not be increased to cover the costs of maintaining trees 	<p>AMC/PMcS</p> <p>AMC/PMcS</p>																				
18-19/171	<p>Planning -Applications for Development - RESOLVED that the following responses be made to current planning applications</p> <table border="1"> <thead> <tr> <th>Ap. No.</th> <th>Location</th> <th>Proposal</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>sl/2018/0802</td> <td>Woodbine Cottage, Black Dyke Road, LA5 0JA</td> <td>Single-storey rear extension with grass/sedum roof and new grass/sedum roof to existing side extension</td> <td>No Objection</td> </tr> <tr> <td>SL/2018/0874</td> <td>Saltcoates Barn, Station Road, LA5 0HG</td> <td>Variation of condition 2 (approved plans) attached to planning permission 5/01/0799 (Conversion of barn to dwelling)</td> <td>No Objection</td> </tr> <tr> <td>SL/2018/0842</td> <td>Summer Lea, 5 Silverdale Road, LA5 0AG</td> <td>Installation of two roof lights and sun tunnel to the second-floor rear roof slopes</td> <td>No Objection</td> </tr> <tr> <td></td> <td></td> <td></td> <td>No Objection</td> </tr> </tbody> </table>	Ap. No.	Location	Proposal	Response	sl/2018/0802	Woodbine Cottage, Black Dyke Road, LA5 0JA	Single-storey rear extension with grass/sedum roof and new grass/sedum roof to existing side extension	No Objection	SL/2018/0874	Saltcoates Barn, Station Road, LA5 0HG	Variation of condition 2 (approved plans) attached to planning permission 5/01/0799 (Conversion of barn to dwelling)	No Objection	SL/2018/0842	Summer Lea, 5 Silverdale Road, LA5 0AG	Installation of two roof lights and sun tunnel to the second-floor rear roof slopes	No Objection				No Objection	
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18-19/172	AONB Development Plan - RESOLVED that no further comment is sent to the consultation on amendments to the AONB development plan																					
18-19/173	Finance report - RESOLVED that: -the Financial Summary to the end of October 2018 be received, balance noted at £72,437.12 and that payments listed in the schedule of payments be approved.																					
18-19/174	Finance – Budget - RESOLVED that the budget forecast be noted approved and that the budget workshop take place on the 9 th November	JC																				
18-19/175	Finance – Interim Audit - RESOLVED that the 6-month internal audit report be received and that it be noted that no further actions are required at present and that thanks be given to the Clerk and Finance Officer																					
18-19/176	Finance – Bank Mandate - RESOLVED that Councillors David Brockbank, Sandra Harris and Helen Chaffey be authorised signatories to the bank account for Arnside Parish Council and that the financial Officer be authorised to arrange the changes to the Banking Mandate																					
18-19/177	Cemetery Report - RESOLVED that the report on Cemetery business be noted and that evidence of extensive rot was found upon the felling of the copper beach tree. Also, that slates on the chapel roof be repaired at an estimated cost of £40																					
18-19/178	Pier and Foreshore - RESOLVED that it be noted that following adverts in the Westmorland Gazette and on the Government procurement website, the period for tender for the replacement of pier railings closes today and that the clerk summarise quotes and meet with Cllrs responsible for the foreshore to consider in detail before reporting back to the next meeting. Also that insurance, electricity usage form and risk assessments for the erection of the Christmas Tree be requested from the community group before permission is granted.	<p>AMC/SH/DB</p> <p>AMC</p>																				
18-19/179	<p>Playing Field– RESOLVED that it be noted that</p> <ul style="list-style-type: none"> • the playground maintenance person is still off work and has agreed with the Chairman to provide a quote for concrete paths on his return. • the water bills for the sports clubs have been settled but it is thought there is a leak. Cllr Brockbank to investigate 	DB																				

18-19/180	GDPR - RESOLVED that the Clerk begin the process of disposing of old documents in accordance with the retention policy, considering archiving with County Archive or local historic group where relevant	AMC
18-19/181	Meetings – – RESOLVED that it be noted that the following reports were received from meetings <ul style="list-style-type: none"> • Calc AGM - Cllr Smillie to reported on presentation at theAGM and changes to the charging structure, • to attend the Calc district meeting on the 29th November 	PS
18-19/182	Councillor matters - RESOLVED that it be noted that the following matters were raised: <ul style="list-style-type: none"> • Cllr Brockbank is arranging to visit Arnside Fire crew to hear their views on the upcoming pilot of a quick response vehicle. To send date to all members to attend if they wish 	DB
18-19/183	Date of the next meeting - RESOLVED that the date of the Ordinary Meeting of Arnside Parish Council be confirmed as 7.15pm on the 10 th December 2018 at the Cemetery Chapel. Items for the agenda should reach the Clerk by the 30 th November. Finance items to RFO by this date.	
	The meeting was closed to the public and members of the press at 9.00	
18-19/184	Contract Extension - RESOLVED that the contract for groundworks be extended for a further 2 years and that a one of increase of 5% be awarded for this year, followed by a rise level with CPI the following year.	AMC / JC
	The meeting closed at 9.05 pm	

Chair:

Date: