



# Arnside Parish Council

Minutes of the Annual General Meeting held on Monday 14<sup>th</sup> May 2018 at 7.15pm in The Cemetery Chapel, Silverdale Rd, Arnside

Present: Councillors; George Taylor (GT) - Chair Peter Smilie (PS) Vice Chair

Clive Christensen (CC) Helen Chaffey (HC)

Officers; Clerk – Anne-Marie Cade(AC), R F O-Jonathan Cartmell (JC), Cemetery Officer – Brenda Brockbank(BB)

Also: SLDC Councillor Pete McSweeney and 2 members of the public.

18-19/28	<b>Election Of Chairman – RESOLVED</b> that Cllr George Taylor be elected as Chairman of Arnside Parish Council for the Council Year 2018/19 and that his Acceptance of Office be received													
18-19/29	<b>Election Of Vice-Chairman – RESOLVED</b> that Cllr Peter Smillie be elected as Vice-Chairman of Arnside Parish Council for the Council Year 2018/19 and that his Acceptance of Office be received													
18-19/30	<b>Apologies for Absence:- RESOLVED</b> that the following absences be noted, <ul style="list-style-type: none"> <li>• Pat Clifford (PC) ill health</li> </ul>													
18-19/31	<b>Declaration of Interests:- RESOLVED</b> that the following declarations of interests be noted, None.													
18-19/32	<b>Minutes of previous Meeting:- RESOLVED</b> that the minutes of the ordinary meetings held on the 9 <sup>th</sup> April 2018 pages 18001-18003 be confirmed as a true record and signed by the Chair.	GT												
18-19/33	<b>Membership of the Council :- RESOLVED</b> that Mr Alex Hartley be co-opted onto the Council and the Clerk arrange an induction													
18-19/34	<b>Appointments to outside bodies:- RESOLVED</b> that this be postponed until the next meeting to allow all councillors to attend													
18-19/35	<b>Dates of Council Meetings 2018-19:- RESOLVED</b> that the following dates be set for Council Meetings for the current year – <table border="1" data-bbox="279 1160 1382 1323"> <tr> <td>11<sup>th</sup> June 2018</td> <td>8<sup>th</sup> October 2018</td> <td>11<sup>th</sup> February 2019</td> </tr> <tr> <td>9<sup>th</sup> July 2018</td> <td>12<sup>th</sup> November 2018</td> <td>11<sup>th</sup> March 2019</td> </tr> <tr> <td>13<sup>th</sup> August 2018</td> <td>10<sup>th</sup> December 2018</td> <td>8<sup>th</sup> April 2019</td> </tr> <tr> <td>10<sup>th</sup> September 2018</td> <td>14<sup>th</sup> January 2019</td> <td>13<sup>th</sup> May 2019 (AGM)</td> </tr> </table>	11 <sup>th</sup> June 2018	8 <sup>th</sup> October 2018	11 <sup>th</sup> February 2019	9 <sup>th</sup> July 2018	12 <sup>th</sup> November 2018	11 <sup>th</sup> March 2019	13 <sup>th</sup> August 2018	10 <sup>th</sup> December 2018	8 <sup>th</sup> April 2019	10 <sup>th</sup> September 2018	14 <sup>th</sup> January 2019	13 <sup>th</sup> May 2019 (AGM)	
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18-19/36	<b>Public Participation – Police Report: - RESOLVED</b> that a written police report covering the last month be received and noted.													
18-19/37	<b>Public Participation – County Councillor report- RESOLVED</b> that it be noted that Cllr Stewart was unable to attend as he was attending another meeting													
18-19/38	<b>Public Participation –District Councillor report- RESOLVED</b> that Cllr McSweeney reported on the following <ul style="list-style-type: none"> <li>• A third SLDC Councillor has been elected to the ward, Cllr Rupert Audland. He was unable to attend this evening</li> <li>• Cllr McSweeney repeated the request for permission for test drilling on the foreshore car park at no cost to the Parish Council</li> <li>• Several domestic rabbits have been reported killed by a dog</li> <li>• A traffic and speeding consultation meeting to be held by CCC at the E. I on the 23<sup>rd</sup> May</li> </ul>	PMcS AC												
18-19/39	<b>Public Participation – Matters raised by residents:- RESOLVED</b> that it be noted that the following points were raised: <ul style="list-style-type: none"> <li>• Several signs not approved by the Council situated at the railway Gardens (GT to investigate)</li> <li>• Concern over the number of trees being felled at the cemetery – the Clerk responded and forwarded to members</li> <li>• Foreshore hazards – several emails received recently following slips on the foreshore slipway by the outfall pipe. The Clerk to contact united utilities, and respond to email, CC to inspect</li> </ul>	GT  AMC/ CC												

	<ul style="list-style-type: none"> <li>The appearance of the promenade, railings and station</li> </ul>																																					
<b>18-19/40</b>	<p><b>Planning -Applications for Development - RESOLVED</b> that</p> <ul style="list-style-type: none"> <li>the following responses be made to the Planning Authority for the following applications.</li> </ul> <table border="1"> <thead> <tr> <th>Ap. No.</th> <th>Location</th> <th>Proposal</th> <th>Response</th> </tr> </thead> <tbody> <tr> <td>sl/2018/0221</td> <td>Part of agricultural land to rear of Highlands, High Knott Rd, LA5 0AW</td> <td>Use of pasture land as garden</td> <td>No objections to the land being used as a garden but ask that no development be allowed</td> </tr> <tr> <td>sl/2018/0268</td> <td>7, Swinnate Rd LA5 0HR</td> <td>single storey extension and dormer</td> <td>No objections</td> </tr> <tr> <td>sl/2018/0289</td> <td>New Barns Caravan Park, New Barns Rd, LA5 0BN</td> <td>Siting of a timber chalet to be used as an administration office and showroom</td> <td>No objections</td> </tr> <tr> <td>sl/2018/0302</td> <td>Arncragg 3 Silverdale Rd LA5 0AB</td> <td>Single story rear extension, loft conversion with side dormers and associated roofworks.</td> <td>No objections</td> </tr> <tr> <td>ie/2018/0052</td> <td>Holgates Caravan Park</td> <td>Installation of 25m monopole with 3 antennas on a headframe.</td> <td>No comments at this point</td> </tr> <tr> <td>sl/2018/0355 sl/2018/0356</td> <td>Hollins Caravan Site Far Arnside LA5 0SL</td> <td><i>Invalid application</i></td> <td>N/A</td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>The following decisions by the Planning Authority be noted</li> </ul> <table border="1"> <thead> <tr> <th>Ap. No.</th> <th>Location</th> <th>Proposal</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>sl/2018/0091</td> <td>Westerly, New Barns Close, LA5 0BL</td> <td>Alterations to rear elevation with re-siting of concrete steps and installation of stainless steel balustrade with glazed panels</td> <td>Conditional</td> </tr> </tbody> </table>	Ap. No.	Location	Proposal	Response	sl/2018/0221	Part of agricultural land to rear of Highlands, High Knott Rd, LA5 0AW	Use of pasture land as garden	No objections to the land being used as a garden but ask that no development be allowed	sl/2018/0268	7, Swinnate Rd LA5 0HR	single storey extension and dormer	No objections	sl/2018/0289	New Barns Caravan Park, New Barns Rd, LA5 0BN	Siting of a timber chalet to be used as an administration office and showroom	No objections	sl/2018/0302	Arncragg 3 Silverdale Rd LA5 0AB	Single story rear extension, loft conversion with side dormers and associated roofworks.	No objections	ie/2018/0052	Holgates Caravan Park	Installation of 25m monopole with 3 antennas on a headframe.	No comments at this point	sl/2018/0355 sl/2018/0356	Hollins Caravan Site Far Arnside LA5 0SL	<i>Invalid application</i>	N/A	Ap. No.	Location	Proposal	Decision	sl/2018/0091	Westerly, New Barns Close, LA5 0BL	Alterations to rear elevation with re-siting of concrete steps and installation of stainless steel balustrade with glazed panels	Conditional	
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<b>18-19/41</b>	<b>Finance report - RESOLVED</b> that:-The Financial Summary to the end of April 2018 be received, balance noted at £87,338.57 and that payments listed in the schedule of payments be approved including the payment of untaken holiday by the RFO, membership of the Clerk to SLCC for the year																																					
<b>18-19/42</b>	<b>Final year end accounts - RESOLVED</b> that the final accounts and bank reconciliation for the financial year 2017 – 2018 be approved																																					
<b>18-19/43</b>	<b>Regular Payments 2018-19 - RESOLVED</b> that the register of regular payments for the year be approved																																					
<b>18-19/44</b>	<b>Salary Review - RESOLVED</b> that officers salaries apply the national NJC increase and that the Cemetery Officer and RFO receive an incremental pay scale point payable from 1 <sup>st</sup> April and that the Clerk receives increased holidays pro – rata on reaching to required amount of continuous service																																					
<b>18-19/45</b>	<b>Asset Register 2017-18 : - RESOLVED</b> that it the register is approved																																					
<b>18-19/46</b>	<b>Internal Audit : - RESOLVED</b> that the internal audit report be received and noted																																					
<b>18-19/47</b>	<b>External Audit Governance Statement 20017-18: - RESOLVED</b> that the Council is satisfied that it has met all requirements for the year and that the Governance Statement be accordingly approved and signed by the Chairman and Clerk	<b>GT/ AMC</b>																																				
<b>18-19/48</b>	<b>External Audit Statement of accounts 2017-18: - RESOLVED</b> that the statement of accounts prepared by the RFO be approved and signed as accurate	<b>GT/JC</b>																																				
<b>18-19/49</b>	<b>External Audit arrangements : - RESOLVED</b> that the RFO be authorised to submit the completed Annual Return for external audit and to publish the accounts and make available to the public for 30 days from the 4 <sup>th</sup> June	<b>JC</b>																																				

18-19/50	<b>Standing Orders - RESOLVED</b> that new Standing orders based on a new model from Nalc be adopted and that the Council now approve requested dispensations	<b>AMC</b>
18-19/51	<b>Financial Regulations - RESOLVED</b> that the current financial regulations are adopted unchanged for another year	
18-19/52	<b>GDPR - RESOLVED</b> that the updated action plan be received and that LCPAS be commissioned to provide Data Protection Officer Services for a year to assist with the transition and full compliance. Also that a draft privacy notice and data protection policy be approved and reviewed when the DPO service is in place	<b>AMC</b>
18-19/53	<b>Memorial Bench Policy - RESOLVED</b> that the updated policy be approved	
18-19/54	<b>Cemetery Report - RESOLVED</b> that the report on Cemetery business be noted and that the following be approved as listed in the report <ul style="list-style-type: none"> <li>• purchased of an external notice board and top soil</li> <li>• reseeded following tree works – John Lawrence</li> <li>• annual chapel clean and set up for the exhibition – John Lawrence</li> <li>• Smoke alarm, emergency light testing – Westmorland Alarms</li> <li>• Service of fire hydrants – Nationwide Fire Training</li> </ul>	
18-19/55	<b>Highways and Footpath – RESOLVED</b> that permission be granted Cllr P. Mc Sweeney to organise and oversee test drilling on the foreshore car park. Also that it be noted that members asked whether Station Rd was scheduled for repairs to potholes	
18-19/56	<b>Playing Field– RESOLVED</b> that <ul style="list-style-type: none"> <li>• GT and CC arrange to meet with the sports clubs to discuss matters including the water bill.</li> <li>• The workshop rent be maintained at its current level of £100 and the Clerk to advertise it on the Web site</li> <li>• Also that it be noted that the manhole cover by the bowling club has been inspected and made safe following a report from the public of an accident. To be included on regular inspections.</li> </ul>	<b>CC/ GT</b> <b>AMC</b>
18-19/57	<b>Allotments – RESOLVED</b> that the Clerk put a notice in the broadsheet to advertise the remaining vacant half plot.	<b>AMC</b> <b>PC/ GT</b>
18-19/58	<b>Dog fouling – RESOLVED</b> that it be noted that the results of the PSPO consultation for a ban on dogs and the playing field and on leads in the Cemetery had almost 100% support. Further updates are awaited from SLDC, comments concerning the Knott have been passed to the National Trust, further actions will be considered.	
18-19/59	<b>Meetings –</b> to authorise attendance at the following meetings <ul style="list-style-type: none"> <li>• <b>Calc SW District</b> –14<sup>th</sup> June, Kendal – Cllr Smillie</li> <li>• <b>LAP</b> – 28<sup>th</sup> June, Crosthwaite – Cllrs Clifford, Chaffey</li> <li>• <b>Street Lighting</b> - 18<sup>th</sup> June, Grange – Over – Sands - Cllr Smillie</li> </ul>	<b>PS</b> <b>PC, HC</b> <b>PS</b>
18-19/60	<b>Councillor matters - RESOLVED</b> that it be noted that the following matters were raised: <ul style="list-style-type: none"> <li>• Beach clean – change of date(CC)</li> <li>• Motor homes parking on the promenade (HC) to discuss at meeting with CCC</li> </ul>	
18-19/61	<b>Date of the next meeting RESOLVED</b> that the date of the Annual General Meeting of Arnside Parish Council be confirmed as 7.15pm on the 11 <sup>th</sup> June 2018 at the Cemetery Chapel. Items for the agenda should reach the Clerk by the 28 <sup>th</sup> June. Finance items to RFO by this date. <b>The public meeting closed at 8.50 pm</b>	

Chair:

Date: