



Arnside Parish Council

Minutes of the Annual General Meeting held on Monday 18th May 2015 at 7.15pm in Arnside Cemetery Chapel
Present

George Taylor (GT) - Chair

Mike Hartley (MH)

Pat Clifford (PC)

Jim Shaw (JS)

Peter Smillie (PS)

Also present: The Clerk Anne-Marie Cade (AMC), Cemetery Custodian and 2 members of the public

15-16/25	Membership of the Council:- RESOLVED that it be noted that members were elected unopposed in the election on the 7 th May and that Members Declarations of acceptance of Office have been received. There are still a number of vacancies on the Council that can be filled through co-option.	
15-16/26	Election of the Chairman:- RESOLVED that Cllr George Taylor be elected as Chair for the year 2015 – 2016 and his acceptance of office be received	
15-16/27	Election of the Vice – Chairman:- RESOLVED that Cllr Peter Smillie be elected as Vice-Chair for the year 2015 – 2016	
15-16/28	Apologies for Absence:- RESOLVED that the following absences and reasons be noted: Cllr D Palfreyman– Work commitments	
15-16/29	Declaration of interests:- None.	
15-16/30	Minutes of previous meeting:- RESOLVED that the minutes of the ordinary meetings held on the 13 th April 2015 pages 15001 – 15003 be confirmed as a true record and signed by the Chair	
15-16/31	To appoint Representatives to outside bodies:- RESOLVED that the members responsibilities on outside bodies and lead subject areas in the Council be adopted as outlined in the “members responsibilities 2015” paper with the addition of the Chair to the internal audit working group. also that the Clerk get a contact for the Beetham Exhibition Trust, Cllr Clifford contact the the APPT, the Chair contact the Arnside Knott management group	AMC PC GT
15-16/32	Public Participation - Police Report:- RESOLVED that it be noted that no report was given and no officers were present. An annual report was sent to members following the Parish Meeting, this will be published on the web site for information	AMC
15-16/33	Public Participation - County Councillor report - RESOLVED that it be noted that Cllr Ian Stewart gave a report including the following: <ul style="list-style-type: none"> • Upcoming Government budget • The Ofsted report on looked after children in Cumbria • Calc meeting in September with the opportunity to input Highways priorities • Highways matters – priority works include Silverdale Road, • also reported to Cllr Stewart was the loss of lines opposite the fire station 	
15-16/34	Public Participation - District Councillor report - RESOLVED that it be noted that Cllr Stewart reported that SLDC AGM is next Wednesday and therefore there is little to report at present	
15-16/35	Public Participation – Matters raised by residents:- RESOLVED that it be noted that no matters were raised	
15-16/36	Applications for Development:- RESOLVED that the Parish Council note the decisions made by the Planning Authority and make no objections to the following applications for development;	AMC

	Ap. No.	Location	Proposal	Name	
	SL/2015 /0304	Beach Haven, Redhills Road Arnside Cumbria LA5 0AX	Alterations to two storey flat including new dormer roof	Mr Tony Longson	
	SL/2015 /0441	Albion Hotel, The Promenade LA5 0HA	Replacement balustrading, new decking, retractable umberellas /canopies over and smoking area/canopy	Mr John Booth	
	SL/2015 /0360	7 Church Hill Arnside Cumbria LA5 0DB	Alterations to driveway	Mr Adrian Cross	
	and that any comments or objections on the following be sent to the Clerk by the end of the week				
	SL/2015 /0438	Wood Close, Silverdale Road LA5 0AB	2 storey side extension and separate garage	Mr Rufus Dunne	
15-16/37	April Financial Summary:- RESOLVED that the financial Summary for April be received.				
15-16/38	Quotes for approval:- RESOLVED that the following quotes or estimates be accepted				GT, MH, DB
	<ul style="list-style-type: none"> £285 +VAT for the levelling of an area by the chapel and the relocation of the cemetery shed to this area with cllr Hartley and the Chair and the Custodian to check the shed before moving, office equipment including a cross shredder and files up to the value of approximately £100. GT and DB to discuss options for a new index file £280 +VAT for a new allotment tap. 				AMC
15-16/39	Authorised Payments:- RESOLVED that payments listed in the schedule be approved, including the cheques signed before the meeting				
15-16/40	Year end accounting position:- RESOLVED that the Council receive and approve the year end accounts to the 31 st March 2015.				AMC
15-16/41	Standing Orders:- RESOLVED that the Standing Orders for 2015 be adopted				
15-16/42	Financial Regulations:- RESOLVED that the Financial Regulations are re-adopted for 2015 unchanged.				
15-16/43	Governance Documents - Risk assessment:- RESOLVED that Arnside Parish Council adopt the Risk Policy and Register and will undertake the actions listed. Also that it be noted that this replaces the separate Financial Management Risk Assessment, Risk Management Strategy, Risk Schedules.				
15-16/44	Governance Documents - Publication Scheme:- RESOLVED that the Publication Scheme be adopted and that policies as listed should be posted on the website.				
15-16/45	Cemetery Report - RESOLVED that the report from the Custodian be received and that				DB DB
	<ul style="list-style-type: none"> the removal of 3 stumps for the cost of £100 be approved, permission be granted for a volunteer to help in the Cemetery under the supervision of the custodian thanks are given to all those that contributed to the children's memorial the Chair will address the mole problem in the cemetery 				AMC/GT GT
15-16/46	Cemetery Trees – RESOLVED that the work to remove four trees in the Cemetery be given to Sig trees (subject to appropriate paperwork being provided) who provided the lowest quote. Also that it be noted that quotes and advice are being sought on surveying the condition of all trees in the cemetery and producing an ongoing plan for				AMC PC

	their care and maintenance.	
15-16/47	Annual Playground Equipment Inspection – RESOLVED that it be noted that the annual playground safety inspection has been carried out and that only 2 minor defects have been found. A loose screw to be fixed by Cllr Hartley and matting leaving concrete exposed, quotes to be sought for replacement. Further repairs may be needed to the wall Cllr Hartley to carry out an inspection and estimate the amount that will need to be done.	MH AMC MH
15-16/48	Allotments – RESOLVED that this item be postponed until next meeting to give Cllr Clifford time to compile information	PC
15-16/49	Permissions – RESOLVED that the following permissions be granted <ul style="list-style-type: none"> • Permission to the cyclists taking part in the opening of the Morcambe Bay cycle route to assemble on land by the toilets to have lunch on the 13th June. • Quotes will be sought by members for bunting and a welcome banner as requested by the shopkeepers for use at this and other events • Permission to Network Rail to close a portion of the car park from August for up to 12 weeks for storage whilst they carry out repairs to the embankment. Cllr Hartley to be key contact. 	AMC AMC/ PC/ MH/ PS AMC/ MH
15-16/50	Dates of meetings – RESOLVED that <ul style="list-style-type: none"> • it be noted that Ordinary Parish Council Meetings will take place on the second Monday of every month where possible. If a change needs to be made notification will be made on the web site and notice boards as soon as possible. • The Parish Assembly meeting take place the third Thursday in April, • The hour long public session where the public can meet with a member and the Clerk be held on the last Wednesday of every month and that the time alternates between 10:30 am and 6pm to allow those that work to attend. Times/ dates to be publicised on the noticeboard and the web site 	AMC AMC
15-16/51	Schedule of Correspondence - RESOLVED that all items of Correspondence listed in the schedule be noted and that Cllrs Shaw and Smillie attend the Calc meeting and Cllr Clifford attend the LAP meeting	
15-16/52	Councillor matters - RESOLVED that work to approve the promenade gardens be put on the next agenda and that the Chair contact the horticultural society	GT AMC
15-16/53	Date of Next Meeting - 7.15pm Monday 8th June 2015 Arnside Cemetery Chapel. Any items for inclusion on the agenda should be sent to the Deputy Clerk before the 1 st June.	

The public meeting closed at 9.45pm

Chair:

Date: