



Arnside Parish Council

Minutes of the Annual General Meeting held on Monday 8th June 2015 at 7.15pm in Arnside Cemetery Chapel Present

George Taylor (GT) - Chair

Mike Hartley (MH) Dave Palfreyman (DP) Jim Shaw (JS) Peter Smillie (PS)

Also present: The Clerk Anne-Marie Cade (AMC), Cemetery Custodian and 4 members of the public

15-16/54	Apologies for Absence:- RESOLVED that the following absences and reasons be noted: Cllr P Clifford – illness	
15-16/55	Declaration of interests:- None.	
15-16/56	Minutes of previous meeting:- RESOLVED that the minutes of the ordinary meetings held on the 18 th May 2015 pages 15004 – 15006 be confirmed as a true record and signed by the Chair	
15-16/57	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item:- RESOLVED that the press and public be excluded from the meeting whilst agenda items 20-22 were considered due to their confidential nature.	
15-16/58	Public Participation - Police Report:- RESOLVED that the written police report be received and it be noted there has been a recent rise in burglary	
15-16/59	Public Participation - County Councillor report - RESOLVED that it be noted that Cllr Ian Stewart gave a report including the following: <ul style="list-style-type: none"> • Fixed light on High Knott Rd • Road patching outside the post office • Works to repair the viaduct possibly • A request to consider a barrier by the entrance to Saltcoats - to be included in the next agenda 	AMC
15-16/60	Public Participation - District Councillor report - RESOLVED that it be noted that Cllr Jupe was not present and no report was received	
15-16/61	Public Participation – Matters raised by residents:- RESOLVED that the following comments made by residents be noted <ul style="list-style-type: none"> • Butterfly orchids in the wildflower area of the cemetery are flowering • Burglary can have a serious impact on the isolated or elderly 	
15-16/62	Cemetery Report - RESOLVED that the report from the Custodian be received and that <ul style="list-style-type: none"> • A local resident has volunteered to grease the cemetery gates so that they are closable if required and that the ground below them is cleared by MH and GT to make closure possible • Hat MH assist the Landscape Trust to return chairs to the chapel on the 28th June following their annual exhibition • That MH/GT/DB meet to discuss relocation of the shed • That PAT testing of the chapel is approved once prices have been checked by the Clerk/ Custodian • That the annual fire extinguisher service should be carried out by NFT who provided the lowest quote last time 	DB/MH/ GT MH DB/MH/ GT AMC/DB AMC/DB
15-16/63	Applications for Development:- RESOLVED that the Parish Council note the decisions made by the Planning Authority and make no objections to the following applications for development;	AMC

Ap. No.	Location	Proposal	Name
SL/2015/0466	Knottside, 65 Redhills Road Arnside LA5 0AY	Single storey extension and front dormer	Mr Adam Capeling
SL/2015/0472	47, Redhills Rd, Arnside, LA5 0AR	Alterations, installation of slate roof to existing conservatory and erection of detached garage	Mr and Mrs Kevin Goddard
SL/2015/0438	Wood Close, Silverdale Rd. Arnside LA5 0AB	Erection for two storey side extension and detached garage	Mr Rufus Dunne
. and that it be noted that the following application was conditionally granted permission by the planning authority			
SL/2014/0594	Land at 53 Redhills Road Arnside Carnforth LA5 0AR	Erection of a two storey building containing ten apartments (eight single storey apartments and two duplex apartments/houses) with associated parking areas and landscaping	
15-16/64	May Financial Summary:- RESOLVED that the financial Summary for May be received.		
15-16/65	Quotes for approval:- RESOLVED that the following quotes or estimates be accepted after various quotes were considered <ul style="list-style-type: none"> • 200m of Heavy duty bunting for use at village events from Hampshire Flag at a cost of £192.50 +VAT. • A banner saying welcome to Arnside from Love logos for £30 +VAT • Works at the cemetery to remove flag stones and seed an area of stump removal by Unimow of £80 +VAT, flags to be retained. Also RESOLVED that <ul style="list-style-type: none"> • no further funding for bunting be given to the shops • a quote to remove brambles from the football field for £250 be rejected. It will be considered whether this work should be included in future contracts 		
15-16/66	Schedule of Payments:- RESOLVED that payments listed in the schedule be approved, including the cheques signed before the meeting		
15-16/67	Asset Register:- RESOLVED that the Council receive and approve the updated asset register.		
15-16/68	Internal Audit Report:- RESOLVED that the Internal Audit Report produced by Jean Airey following an inspection of the Council Accounts for the financial year 2014 – 2015 on the 27th May be received and that it be noted that the report states that the Council is compliant with the Account and Audit Regulations in all areas examined.		
15-16/69	The Annual Audit Statement:- RESOLVED that the draft Annual Audit Statement including financial and governance sections be received by the Council, confirmed and that the Chair be authorised to sign them .		
15-16/70	Allotments repayments – RESOLVED that this item be postponed until next meeting due to the absence of Cllr Clifford. To be put on the next agenda with quotes for the gate		
15-16/71	Flower beds - RESOLVED that <ul style="list-style-type: none"> • Permission is granted for a yellow bike to be sited on the station gardens for the events on the 13th and 20th June 		

	<ul style="list-style-type: none"> Improvements to the promenade garden be put on the next agenda for a budget to be considered for planting and to consider a response from the Horticultural Society about their involvement with the project The situation of signs in the railway garden is being considered bearing in mind safety concerns. GT to visit the site and discuss with the garden volunteer. 	AMC GT
15-16/72	Cemetery Water Charges – highways charge - RESOLVED that it be noted that Cllr Hartley has contacted UU concerning the highways charge as it is believed the chapel is not connected to the sewer and therefore should not be charged and is awaiting a response.	AMC PC
15-16/73	Cemetery Water Charges –unmetered water supply - RESOLVED that in principle there should be two taps in the cemetery but that the top tap should be removed as this incurs an additional standing charge and a further tap run from the metered supply to the lower end of the cemetery on the left hand side where there is more need, subject to quotes. GT, MH, DB to meet to discuss	MH AMC MH
15-16/74	Trees – RESOLVED that this item be postponed until next meeting due to the absence of Cllr Clifford. To be put on the next agenda	AMC
15-16/75	Street Lighting – RESOLVED that a report be received from Cllr Smillie on the lights owned by APC on Poles owned by Norweb that are in danger of future removal and the potential cost of replacement. Also that the offer by Norweb to lower the position of lights they are working on for free as a temporary measure be accepted and that all available members tour lights in October in darkness to get assess lighting needs.	AMC AMC
15-16/76	Schedule of Correspondence - RESOLVED that <ul style="list-style-type: none"> Cllr Hartley contact the Cross bay walker to discuss siting of a registration gazebo on the 13th June Cycling event 13th June - Cllrs Hartley Clifford and the Chair presents a speech 	
15-16/77	Councillor matters - RESOLVED that <ul style="list-style-type: none"> the clerk seeks wording and quotes for signage to go on the toilets to encourage payment for use. For next agenda Clerk to meet with JS and MH to discuss toilet charitable trust information Historic Pier Signs – needs repair and repainting, a volunteer has come forward to carry out this job. GT to oversee 	AMC AMC GT
15-16/78	Date of Next Meeting - 7.15pm Monday 13th July 2015 Arnside Cemetery Chapel. Any items for inclusion on the agenda should be sent to the Deputy Clerk before the 3rd July.	
	The public meeting closed at 8.35pm	
	Items considered in the absence of press or public	
15-16/79	Legal Matter update - RESOLVED that an update presented by the Clerk on a legal matter be received and that it be noted that the solicitor has stated that there is no legal case to be answered and that the Council responds that it would now like to see and end to this matter.	
15-16/80	Deputy Cemetery Custodian - RESOLVED that a draft job description be drawn up and brought back to the Council to enable deputy custodian be sought	GT
15-16/81	Deputy Clerk Role - RESOLVED that consideration be given combining this role with that of the Deputy Custodian following the development of the job description for that role and the consideration of financial implications to be brought to the next meeting.	AMC

Chair:

Date: