



Arnside Parish Council

Minutes of the meeting held on Monday 13th April 2015 at 7.15pm in Arnside Cemetery Chapel

Present

George Taylor (GT) - Chair

Dave Palfreyman (DP) Mike Hartley (MH) Pat Clifford (JS) Peter Smillie (PS)

Also present: The Clerk Anne-Marie Cade (AMC), Cemetery Custodian and 4 members of the public

15-16/1	Apologies for Absence RESOLVED that the following absences and reasons be noted: Cllr J Shaw– Health reasons	
15-16/2	Declaration of interests None.	
15-16/3	Minutes of previous meeting - RESOLVED that the minutes of the ordinary meetings held on the 9 th March 2015 pages 14057 – 14058 be confirmed as a true record and signed by the Chair	
15-16/4	Public Participation <ul style="list-style-type: none"> • A resident provided a poster to help publicise the Parish Assembly and offered to provide displays for the event • A resident asked that consideration be given to replanting the flowerbeds in the promenade gardens. To be put on the next agenda. 	AMC
15-16/5	Police report - RESOLVED that the report presented by a PCSO be received and noted.	
15-16/6	County Councillor report - RESOLVED that it be noted that Cllr Ian Stewart gave a report including the following <ul style="list-style-type: none"> • Low unemployment figures in Arnside • Work with Children in care in Cumbria • Highways matters – condition of Silverdale Road surface, request for a 20mph zone by the school, street lamps, Briary Bank flooded area 	
15-16/7	District Councillor report - RESOLVED that it be noted that Cllr Jupe was unable to attend as the Beetham Parish meeting was on the same evening	
15-16/8	Applications for Development - RESOLVED that the Parish Council make no objections to the listed applications for development.	
15-16/9	Cemetery Report - RESOLVED that the report from the Custodian be received and noted	
15-16/10	March Financial Summary - RESOLVED that the financial Summary for March be received.	
15-16/11	Quotes for approval – RESOLVED that repairs to the burial book be carried out at a cost of £128.50. The custodian to arrange	DB
15-16/12	Authorised Payments– RESOLVED that payments listed in the schedule be approved, including the cheques paid on the 31 st March. The payment of cheque 139 to be held until the Chair has checked works.	GT
15-16/13	Standing orders and Direct Debits - RESOLVED that the direct debits and standing orders for the year 15-16 be approved and that the Clerk and Cllr Hartly check the billing of drainage to 520 Silverdale Rd with United Utilities and the cost of unmetered water to 555 Silverdale Rd. To be put on the next agenda	AMC MH
15-16/14	Draft end of year budget comparison - RESOLVED that the end of year figures be compared with those at the end of year 14-15 and that the Clerk be given more time to finalise the figures and produce a report. To be resent to members once completed	AMC
15-16/15	Audit arrangements – RESOLVED that the timetable for the annual audit be noted that	AMC

	accounts for the year April 14 – March 15 be made available to the public for viewing by appointment with the Clerk between the 15 th June and the 10 th July 2015	
15-16/16	Resignation of the Deputy Clerk – RESOLVED that it be noted that the Deputy Clerk resigned from her post as of the 31 st March and that the Council thank her for her work. Also that Clerk take on the finance responsibilities and hours of work until the vacancy is filled and that recruitment be postponed to allow the Clerk to give her full attention to the year end finances. To be put on the following agenda	AMC
15-16/17	Cemetery Development Plan – RESOLVED that a number of works are undertaken to improve the cemetery as presented to members in a detailed briefing. For the current year the following actions shall be undertaken <ul style="list-style-type: none"> • A working party consisting of the Chair, Cllr Clifford, the Clerk and the Custodian be formed to progress and advise on works • The Clerk together with the working party create a maintenance log for the cemetery and chapel • The Clerk seeks advice on developing a volunteers policy to allow the use of volunteers for works in the chapel and elsewhere • The use of unpurchased area currently designated for woodland burial be reassigned to normal plots for burial or ashes as appropriate and that sympathetic planting of natural shrubs and or trees is carried out as and when appropriate around the woodland burial area to maintain its character. No new plots to be made available in this area. • Relocation of the bench to the left of the cemetery • Quotes are sought for the following works <ul style="list-style-type: none"> ○ The removal of trees numbered 1-3 ○ The works required to prepare ground and relocate the shed ○ Removal of a dead tree and large stump at the top of the cemetery ○ Removal of a laurel bush to the right of the cemetery ○ Removal of small stumps and clearance of bottom left hand corner ○ Testing ground amongst trees and in the area already cleared to the right of the cemetery ○ New benches or benches from other locations for the top of the cemetery 	AMC AMC AMC DB MH PC GT PC DB DB DB MH
15-16/18	Permissions – RESOLVED that the following permissions be granted <ul style="list-style-type: none"> • Permission to Belmont Northern Belle to hold a firework display on the 6th November and to publicise it in the local area 	AMC
15-16/19	Allotments - RESOLVED that a report be received from Cllr Clifford following the Allotments association AGM and that <ul style="list-style-type: none"> • Quotes are sought for the provision of a further tap. To be put on the next agenda • Plot 15 be rented at half rent until March 2016 • That the Clerk check public liability cover for a communal shed with insures • Repairs to the gate to be inspected by cllr Hartley • The full rent of £25 per year be retained by the Parish Council • The normal charge be applied for the use of the Chapel 	MH/AMC AMC AMC MH
15-16/20	Trees - RESOLVED that 3 trees are inspected for safety in the cemetery and one on Inglemere Crescent with the Tree Officer.	PC/ GT
15-16/21	Update Reports (for information) <ul style="list-style-type: none"> • MH – Pier and Foreshore – Old siren notices have been removed, safety signage to be put on the next agenda, an information plaque is missing, the clock has been altered to BST • PC – Submission of sites for development contact has now been made with 	AMC GT

	<p>the APPT and PC and PS will work with them on the assessment of sites</p> <ul style="list-style-type: none"> • GT - Arrangements for the Parish Assembly - the Parish Assembly take place at 7pm on Thursday the 23rd April in the WI Hall with refreshments available from 6.45pm. Speakers from local organisations will give short presentations as listed on the agenda and a “Young Citizen” award will be presented • PS – Information map – an initial sketch has been provided by a local artist and it is possible to have the design printed on large aluminium sheets reducing the need for an enclosed housing and reducing the cost of future changes 	
15-16/22	Schedule of Correspondence - RESOLVED that all items of Correspondence listed in the schedule be noted	
15-16/23	Councillor matters - RESOLVED that it be noted that Cllr Palfreyman reported that stonework on the pier looks in need of repair, the Chair and the Clerk to seek information on companies that may be able to carry out such repairs	GT AMC
15-16/24	Date of Next Meeting - 7.15pm Monday 11 th May 2015 Arnside Cemetery Chapel. Any items for inclusion on the agenda should be sent to the Deputy Clerk before the 1 st May.	

The public meeting closed at 9.15pm

Chair:

Date: