



Arnside Parish Council

Minutes of the meeting held on Monday 12th May 2014 at 7.15pm in Arnside Cemetery Chapel

Present

Councillor Elaine Wood (EW) – Chair

Councillors

Michel Hartley (MH)

Peter Smillie (PS)

George Taylor (GT)

Mick Wood (MW)

Also present: The Deputy Clerk Anne-Marie Cade (AMC), 6 members of the public

14-15/1	Election of the Chairman RESOLVED that Cllr Elaine Wood be elected as Chair of Arnside Parish Council for the year 2014 - 2015	
14-15/2	Chair's Declaration of Acceptance RESOLVED that the Chair's declaration of acceptance of office be received	
14-15/3	Appointment of the Vice Chair RESOLVED that Geoff Dracup is appointed as Vice Chairman for the year 2014/2015	
14-15/4	Apologies for Absence RESOLVED that the following apologies for absence be noted and accepted <ul style="list-style-type: none"> • Cllr G. Dracup (GC), on holiday • Cllr C. Kelly, (CK) on holiday 	
14-15/5	Declaration of Interests RESOLVED that it be noted that no member declared any interests in respect of items on this agenda.	
14-15/6	Minutes of the previous Meeting RESOLVED that the Minutes of Parish Council Meeting held on the 14 th April 2014 (pages 17-20) be confirmed as a true record and signed by the Chair.	
14-15/7	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item RESOLVED that the press and public be excluded from the meeting whilst agenda items 24-25 were considered due to their confidential nature.	
14-15/8	Appoint Representatives To Outside Bodies RESOLVED that the list of council representatives be amended and confirmed at the next meeting	AMC
14-15/9	Progress Reports	
14-15/10	Allotments RESOLVED that the Deputy Clerk contact the National Trust again regarding the repairs to the wall to say they believe the wall belongs to and is the responsibility of the National Trust. Also that an advert is placed in the Arnside Broadsheet to advertise the two vacant allotments	AMC
14-15/11	Parking RESOLVED that the Clerk contact the Parking Enforcement Manager with dates of cross bay walks when they have been received.	AMC
14-15/12	Dog Fouling	

	RESOLVED that the Neighbourhood Enforcement officer be invited by the Clerk to attend Arnside Funday, to engage with the local school and to provide further signs	AMC
14-15/13	Broadband RESOLVED that the verbal report given by Cllr Smillie be noted and that he contact the former Council Broadband member for further details of previous council contact with the B4Ys and B4RN schemes.	PS
14-15/14	Foreshore RESOLVED that the verbal report given by Cllr Hartley be noted including that SLDC have responded to say that they think that the foreshore between the pier and life ring 19 “is not a great risk with regards to coastal erosion” Also that the following actions are carried out <ul style="list-style-type: none"> • Chair and Cllr Hartley meet with the Youth Hostel to discuss the footpath, • a quote for repairs to stonework on the pier be brought to the next meeting • the Chair look at the overhanging trees with the tree officer. 	EW MH
14-15/15	Highways RESOLVED that the Deputy Clerk contact the highways department to ask for more repeater signs or other indications of the speed limit to be placed on Black Dyke Rd and what traffic calming measures could be considered for Orchard Rd.	AMC
14-15/16	Toilets RESOLVED that the verbal report given by Cllr Wood be noted including that monthly takings were £325 and that repairs have been made to guttering and roof tiles by Cllrs Wood and Dracup.	
14-15/17	Public Participation Resolved that the following points made by members of the public be noted <ul style="list-style-type: none"> • The Arnside sign on Sandside Rd has been turned the wrong way, the Deputy Clerk to contact Highways • It was suggested that Red Flags should be put on the shore to indicate danger, members felt that this was impractical and that signage was already in place to indicate danger • Playing field cutting, times for the next cutting were confirmed 	AMC
14-15/18	County Councillor and District Councillors’ Reports RESOLVED that it be noted that apologies for absence were received from the District Councillor stating, "I am sorry to say that due to some very serious matters having come to my attention concerning previous APC issues, sadly it would not be in my interests currently to associate myself with Arnside Parish Council." The County Councillor was not present and no reports were received.	
14-15/19	Police Report RESOLVED that it be noted that the Police representative had sent apologies and that the police report was received	
14-15/20	Cemetery Report RESOLVED that it be noted that the Cemetery Custodian had sent apologies, that their report was received and that thanks be given to John Cross for repairing the Cemetery Wall.	
14-15/21	Applications For Development RESOLVED that it be noted that no applications for development were received from the Planning Authority and that the following decisions of the statutory planning authority be noted.	

	Application No.	Location	Proposal	Decision	
	SL/2013/1125	new barns farm, new barns rd	formation of a playground	Granted conditionally	
	SL/2014/0224	The Penthouse, Stonycroft Drive	Single storey side/ front extensions & detached car port	Granted conditionally	
	SL/2014/0274	Sandpiper, Hollins Lane	Demolition of existing single garage and construction of new double garage	Granted conditionally	
14-15/22	Financial Records				
14-15/23	RESOLVED that the financial summary for April expenditure be noted and that income be sent by the Deputy Clerk to members.				AMC
14-15/24	RESOLVED that the payments detailed in the schedule be approved				
14-15/25	RESOLVED that the Deputy Clerk ask for further details of what a contribution from the Council of £200 to Arnside Fun Day would be spent on and for the matter to be considered at the next meeting.				AMC
14-15/26	RESOLVED to note the amended end of year budget position following the Bank Reconciliation				
14-15/27	RESOLVED to note the amendment of a figure made in last year's accounts made at the auditor's instruction as laid out in the report by R Cass.				
14-15/28	Standing Orders RESOLVED that the draft Standing Orders be further amended and brought back to the next meeting for approval				AMC
14-15/29	Financial Regulations RESOLVED that the Draft Financial Regulations be received and that the Deputy Clerk consult with members on amendments before they are brought back to the next meeting for approval.				AMC
14-15/30	Governance Documents And Preparation Of The Annual Audit Statement RESOLVED that a draft of the following documents be received and that a working group be held to consider amendments to these documents and a draft Audit Statement before the Internal Audit is held on the 29 th May. <ul style="list-style-type: none">• Financial Management Risk Assessment• Risk Management Strategy and• Publication Scheme				AMC
14-15/31	The Playing Field – Repairs To The Wall RESOLVED that urgent repairs to the playground wall be carried out as soon as possible in accordance with the quote received by Cllr Taylor and that Cllr Taylor assess the extent of further repairs needed. Also that the Deputy Clerk put an item on the agenda for the next meeting to consider the budget for this and other potential works throughout the year.				GT AMC
14-15/32	Storage Shed RESOLVED that an advert be placed in the Arnside Broadsheet advertising the shed to rent at £100 pcm and that a rental agreement be drafted by the Deputy Clerk and Chair for 12 months rental to include terms to ensure reasonable hours of use.				EW AMC
14-15/33	Schedule Of Correspondence, Notices And Publications RESOLVED that the schedule of correspondence, notices and publications be noted and that the following actions be carried out <ul style="list-style-type: none">• Any member able to attend the AONB meeting on the 20th May to contact the AONB manager• SLDC association meeting, the Chair to ask Cllr Kelly if she can attend				All mem- bers EW

	<ul style="list-style-type: none"> Arnside Art Group request to place a banner accepted, the deputy Clerk to respond Arnside Vintage Day, request for parking on the playing field rejected, request for stalls opposite Londis Accepted, the Deputy Clerk to respond 	<p>AMC</p> <p>AMC</p>
14-15/34	<p>Councillor Matters</p> <p>RESOLVED that the following matters be noted and actions authorised</p> <ul style="list-style-type: none"> The Chair has looked at trees in Beechwood with a member of the AONB and will contact the tree officer to view as all trees have TPOs A request for scaffolding to be erected around a house adjoining the playing field has been received and there are no objections, the Deputy Clerk to respond A Nordic Walking Group will be meeting on Saturday mornings at the playing field The Clock has not been adjusted for British Summer Time Yellow and Black signs seem to have been illegally erected on some lamp posts. The Deputy Clerk to contact Highways to report 	<p>EW</p> <p>AMC</p> <p>AMC</p>
14-15/35	<p>Date Of The Next Meeting</p> <p>RESOLVED that the date of the next meeting scheduled for the 9th June 2014 be confirmed to take place at 7.15 in the Cemetery Chapel</p>	
	Part 2 .	
14-15/36	<p>Legal Advice From Nalc</p> <p>RESOLVED that the legal advice from the National Association of Local Councils concerning a previous insurance claim be noted</p>	
14-15/37	<p>To Discuss Work By External Advisor</p> <p>RESOLVED that the work carried out by the external advisor on addressing issues from the previous audit report, induction for the Deputy Clerk, and preparing for the year end and the annual statement will be concluded following the work outlined in the proposal received by the Council in April and that the final balance will be paid as agreed when invoiced at the June meeting.</p>	