



Arnside Parish Council

Minutes of the meeting held on Monday 9th June 2014 at 7.15pm in Arnside Cemetery Chapel
Present

Councillor Elaine Wood (EW) – Chair

Councillors

Geoff Dracup (GD)
Peter Smillie (PS)

Michel Hartley (MH)
George Taylor (GT)

Christine Kelly (CK)

Also present: The Deputy Clerk Anne-Marie Cade (AMC), 8 members of the public

14-15/38	Apologies for Absence RESOLVED that apologies are received from Cllr Mick Wood (MW) who is unable to attend for health reasons	ACTION
14-15/39	Declaration of interests None	
14-15/40	Minutes of previous meeting RESOLVED that the minutes of Arnside Parish Council held on 12 th May 2014 (pages 14021 - 14024) be confirmed as a true record and signed by the Chair.	
14-15/41	Public Bodies (Admission to Meetings) Act 1960 – Excluded Item RESOLVED that the press and public be excluded from the meeting whilst agenda items 22– 24 were considered due to their confidential nature.	
	Progress Reports	
14-15/42	Highways RESOLVED that the report from the Chair be received and the following actions taken: <ul style="list-style-type: none"> • The deputy Clerk chase up Highways about the need for repeater 30mph signs on Black Dyke Rd • Cllr Taylor contact the County Council following complaints about uncut grass on Kings Close • Cllr Taylor contact the County Council about flooding during heavy rain at the top of Briary Bank • The Deputy Clerk write a letter to Cllr Ian Stewart requesting that highways put speed bumps or other traffic calming measures on Orchard Rd by the bend and railings at the end of the Ginnel to improve road safety there 	AMC GT GT AMC
14-15/43	Foreshore RESOLVED that the report from Cllr Hartley be received and that the Council will not place flags on the foreshore by the car park to indicate danger, but that consideration will be given to placing more signage in the area. This decision is taken following consultation with the Coastguard	
14-15/44	Letting of the Storage Shed RESOLVED that the verbal update on enquiries about the letting of the storage shed be received and that Cllr Hartley puts up more signs.	MH
14-15/45	Allotments RESOLVED that the report from Cllr Kelly be received and that the following actions be taken <ul style="list-style-type: none"> • That a payment of £72 be made to the allotment association as agreed in the April meeting in minute 1245 • That half a plot be refunded to the owner 	AMC AMC

	<ul style="list-style-type: none"> That Cllr Kelly seek volunteers to take part in a walling day with the National Trust to repair the wall 	CK																
14-15/46	<p>Public Participation RESOLVED that the following points made by members of the public be noted and the following actions authorised</p> <ul style="list-style-type: none"> The organisers of Arnside Fun Day thanked the Parish Council for their support and gave outlined what funding received could be used to fund The footpath from the station is overgrown – the Deputy Clerk to contact the AONB or SLDC to inform them There has been a lot of litter in some areas of the playing field – to be put on the next agenda The hedge along the pavement from the station is overgrown – Cllr Taylor to contact the land owner 	AMC GT																
14-15/47	<p>County Councillor and District Councillor reports No report was received and no district or county Councillors were present</p>																	
14-15/48	<p>Police report The police representative had sent apologies and the policing report and it was RESOLVED that the report was received and read out by the Chair.</p>																	
14-15/49	<p>Cemetery Report RESOLVED that the report from the Cemetery Custodian be noted and he be thanked for his work over the past few months. Also that work to lift and level uneven ground in the cemetery be undertaken in accordance with a quote received from the contractor.</p>																	
14-15/50	<p>Applications for Development RESOLVED that it be noted that no applications for development were received from the Planning Authority and that the following decisions of the statutory planning authority be noted.</p> <table border="1" data-bbox="264 1258 1310 1579"> <thead> <tr> <th>Application No.</th> <th>Location</th> <th>Proposal</th> <th>Decision</th> </tr> </thead> <tbody> <tr> <td>SL/2014/0366</td> <td>Arnside National C of E Primary School, Church Hill, Arnside, LA5 0DW</td> <td>Extension and alterations</td> <td>Granted with Conditions</td> </tr> <tr> <td>SL/2014/0320</td> <td>63 Silverdale Road, Arnside</td> <td>Extension and alterations</td> <td>Granted with Conditions</td> </tr> <tr> <td>SL/2014/0287</td> <td>Mahardika, Arnside, LA5 0AX</td> <td>Extension to self-contained flat</td> <td>Granted with Conditions</td> </tr> </tbody> </table>	Application No.	Location	Proposal	Decision	SL/2014/0366	Arnside National C of E Primary School, Church Hill, Arnside, LA5 0DW	Extension and alterations	Granted with Conditions	SL/2014/0320	63 Silverdale Road, Arnside	Extension and alterations	Granted with Conditions	SL/2014/0287	Mahardika, Arnside, LA5 0AX	Extension to self-contained flat	Granted with Conditions	
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14-15/51	<p>The Playing Field RESOLVED that the report from Cllr Taylor be received and the following actions undertaken;</p> <ul style="list-style-type: none"> That Cllr Taylor bring a proposal to the next meeting outlining further repair works to the wall That the outcomes of the meeting with the playing field group be noted that the next meeting takes place on the 23rd June That the annual playground inspection report from SLDC be received and noted and that Cllr Taylor and Cllr Hartley undertake any necessary repairs. That it be noted that repair works have been carried out on the play ground and that the Council has responded to a report from a member of the public following an injury to a child on the playground. 	GT GT, MH																

	<ul style="list-style-type: none"> • That the playground repair plan be amended by Cllr Taylor following discussions with the sports clubs and brought to the next meeting for actions to be approved • That the Cllrs Taylor and Hartley consider the options for repairs to two benches that have been vandalised and make the necessary repairs or if this is not possible bring a proposal to the next meeting. • That it be noted that the contractor is responsible for emptying the public litter bins in the playing field but not the sports clubs bins. They are responsible for making arrangements for the disposal of their own refuse. 	<p>GT</p> <p>GT, MH</p>
	Financial Records	
14-15/52	Financial Summary May 2014 RESOLVED that the financial Summary for May 2014 be received.	
14-15/53	RESOLVED that payments listed in the financial report be approved for payment including £130 to the Fun Day organisation for the provision of First Aid at the event and that works to 2 trees on Hollins Lane be undertaken but that the Deputy Clerk make enquiries to the County Council about funding for works carried out on land that is their responsibility.	AMC
14-15/54	Standing orders RESOLVED that the draft Standing Orders be approved and adopted.	
14-15/55	Financial Regulations RESOLVED that the draft Financial Regulations be approved and adopted.	
14-15/56	Asset Register RESOLVED that the draft Asset Register be approved.	
14-15/57	Governance Documents RESOLVED that the flowing draft documents be approved and adopted and that the Deputy Clerk produce a plan to address any actions identified in these documents including the production of a risk register. <ul style="list-style-type: none"> • Financial Management Risk Assessment • Risk Strategy • Information Policy 	AMC
14-15/58	Internal Audit Report RESOLVED that a report from the Internal Auditor following her inspection on the 29 th May of the Council's accounts and internal controls for the year to 31 March 2014 be noted and any actions required be included in the action plan produced by the Deputy Clerk.	AMC
14-15/59	Annual Return Statements RESOLVED that the statement of Accounts and Governance Statements for the Annual Return to be made to external Auditors for the year to 31 March 2014 be approved.	
14-15/60	Correspondence RESOLVED that all items of Correspondence listed in the schedule be noted and that the notification about the closure of Black Dyke Rd in August be put in the Arnside Broadsheet	AMC
14-15/61	Councillor matters The following matters for investigation and future consideration be the Council were raised <ul style="list-style-type: none"> • The Deputy Clerk to chase up the dates of Cross Bay walks for 2014 from Cedric Robinson, • The Deputy Clerk to respond to queries raised about car parking at Car bank being limited to disabled drivers • The Deputy Clerk respond to a query about inflatable equipment on Arnside fire engines 	<p>AMC</p> <p>AMC</p> <p>AMC</p>

	<ul style="list-style-type: none"> • The Deputy Clerk to include the use of toilets on the next agenda • Cllr Taylor will look into reports that gardens are overgrown making the path to Dubsall Woods difficult to use • Cllr Taylor will look into reports that a wall has been built on the verge at High Close raising safety concerns and questions about planning consent • Cllr Taylor will look into reports that the bridal path is overgrown with nettles • The Chair will contact the National Trust following a report that a bench on Arnside Knott is in need of repair 	<p>AMC</p> <p>GT</p> <p>GT</p> <p>GT</p> <p>EW</p>
	Items considered in the absence of public and press	
14-15/62	<p>Cemetery RESOLVED that</p> <ul style="list-style-type: none"> • The Council approve membership of the professional body for Cemetery management, the Institute of Cemetery and Crematorium Management (ICCM). • That the Council and the Cemetery Custodian work closely with SLDC Cemeteries manager • That to ensure the continuity of the good work being carried out by the Cemetery Custodian a deputy Custodian be sought • That the Chair as Councillor with responsibility for the Cemetery have delegated powers to work with the Cemetery Custodian, approve actions relating to the Cemetery and report back to the Council on developments • That payments totalling £310 be made for the refurbishment of a headstone , refund of two plots and a stone marker for a new plot." 	
14-15/63	<p>The Post of Clerk RESOLVED that</p> <ul style="list-style-type: none"> • The Council advertise the post of Clerk in the Westmorland Gazette, the Arnside Broadsheet and through Calc. • Cllrs Kelly, Dracup, Smillie and the Chair to make up the appointments panel • Applications to be sent to the Chair at the Chapel 	
14-15/64	<p>Chapel hire terms and conditions RESOLVED that the report from the Deputy Clerk be received and that the Deputy Clerk consults with members further and brings a proposal for the new terms and conditions for approval at the next meeting. Also that the Deputy Clerk contact those that hire the hall regularly and let them know a review is underway</p>	
14-15/65	<p>Date of Next Meeting Monday 14th July 2014 at 7.15pm in Arnside Cemetery Chapel.</p>	

The meeting closed at 9:30pm

Chair:

Date: