



Arnside Parish Council

Minutes of the meeting held on Monday 11th August 2014 at 7.15pm in Arnside Cemetery Chapel

Present

Councillor Geoff Dracup(GD) – Vice Chair

Michel Hartley (MH)

Peter Smillie (PS)

George Taylor (GT)

Also present: The Deputy Clerk Anne-Marie Cade (AMC), 17 members of the public

14-15/95	Election of the Chair RESOLVED that Cllr George Taylor be elected as Chair for the remainder of the year 2014 -2015 following the resignation of Elaine Wood	ACTION
14-15/96	Apologies for Absence None received	
14-15/97	Declaration of interests RESOLVED that it be noted that Cllr Hartley (item 11 b) declared that he is a neighbour of the applicant for planning approval at 53 Black Dyke Rd.	
14-15/98	Minutes of previous meeting RESOLVED that the minutes of Arnside Parish Council held on 14 th July 2014 (pages 14029 - 14032) and of the Extraordinary meeting held on the 28 th July 2014 (pages 14033- 14034) be confirmed as a true record and signed by the Chair.	
14-15/99	Membership of the Council RESOLVED that it be noted that the Council has received written resignations from Elaine Wood, Michael Wood, Christine Kelly, that these be made available to the public to read at the end of the meeting and that notices have been posted for these positions. Also that the process for co-opting members to fill current vacancies be carried out as set out in a report by the Deputy Clerk. Deputy Clerk to arrange a notification in the Arnside Broadsheet and the Arnside information in the Westmorland Gazette.	AMC
14-15/100	Co-option RESOLVED that Helen Berry be co-opted to the Council following a unanimous vote in favour and that the Deputy Clerk arrange for the signing of acceptance of office, register of interests and an induction be carried out.	
	Progress Reports	
14-15/101	Highways RESOLVED that it be noted that Cllr Taylor reported that he now has a contact at the Highways Department and has discussed issues raised in the previous month including briary bank, width restrictions on Silverdale Rd, the playing hedge on the promenade, meadows Rd and a wall built on a verge on Knot Lane. Also that he will contact them again to discuss the condition of the road by the level crossing	GT
14-15/102	Allotments RESOLVED that the report from the Deputy Clerk be received and that the following actions be taken <ul style="list-style-type: none"> • That the Deputy Clerk complete paper work with 2 new tenants who have taken remaining plots free of charge for the remainder of the year • The Deputy Clerk liaise between the allotment association and the National Trust to arrange repairs to the wall 	AMC
14-15/103	The Playing Field RESOLVED that the report from Cllr Taylor be received, that quotes for repairs to the Playground wall and for repairs to the playground be approved and that the following	

	SL/2014/0740	Hillside Cottage, 30 Redhills Road LA5 0AU	Two storey side and single storey rear extension to house, creating new porch, kitchen dining area, utility room at ground floor and bedroom with en-suite and bathroom at first floor and levelling of garden to the side of the extension.	
	SL/2014/0676	Dalegarth, 53, Black Dyke Rd	Single storey extensions and alterations	
	Financial Records			
14-15/109	Financial Summary July 2014 RESOLVED that the financial Summary and bank reconciliation for July be received.			
14-15/110	RESOLVED that payments listed in the financial report be approved for payment and that the Deputy Clerk arrange for Cllrs Hartley and Taylor be named as authorised signatories and previous members removed			AMC
14-15/111	Cemetery Report RESOLVED that the report from the Deputy Clerk be noted and that the purchase of a Register of Transfer of Exclusive Right of Burial at a cost of £160 be approved but that further levelling and lifting work in the cemetery not be undertaken at this time of year but considered later on after Cllr Taylor has inspected the area and advised further.			AMC GT
14-15/112	Notification from the External Auditor RESOLVED that the a report from the Deputy Clerk be received and that it be noted that the external Auditor has notified the Council of its intention to deliver a qualified audit for the year 2013-2014 due to “risk assessment – not minuted”. This was expected and the systems are now in place to make sure that this requirement is met during the current year. The external adviser Robert Cass and former Chair and councillors were thanked for their hard work in putting policies and procedures in place over the last year.			
14-15/113	Risk Assessments RESOLVED that risk assessments be received for the Foreshore and the Playground and that the following actions are taken, Playground - bushes cut back , the deputy Clerk to contact the payback team, quotes to be sought for a self closing gate: foreshore - Cllr Hartley to move a sign to cover a gap at Beechwood, check if Silverdale have warnings about uneven ground, look at the land drain on the slipway Cllr Taylor to check responsibility with the County Council			AMC MH GT
14-15/114	Business Plan RESOLVED that a business plan be drafted for Arnside Parish Council and that the Deputy Clerk organise a workshop with members and bring back to the next meeting more information on the process, consultation and draft aims			AMC
14-15/115	Arnside Parish Council Website RESOLVED that a new web site be developed for the Parish Council in principle but subject to costs and that the Deputy Clerk seek quotes and send links of examples to the members. Also that it be noted that there is no legal requirement to provide a website and that the last web site was kindly donated by Michael Wood who declared an interest when the decision on the web site being used by the Council was made. The only payments by the Council have been for the upkeep in arrears, no money is therefore owed to the Council. Members of the Public can contact the Deputy Clerk to receive agendas electronically			AMC
14-15/116	Youth Group RESOLVED that the youth group be invited to attend a future meeting			AMC
14-15/117	Correspondence RESOLVED that all items of Correspondence listed in the schedule be noted and that Cllr Dracup draft a letter on behalf of the Council to ask for bus services to be reinstated			GD

14-15/118	Councillor matters None	AMC
14-15/119	Date of Next Meeting Monday 8 th September 2014 at 7.15pm in Arnside Cemetery Chapel. Any items for inclusion on the agenda should be sent to the Deputy Clerk before than Monday 1st September and papers and reports received before Wednesday 3rd	

Chair:

Date: