



# Arnside Parish Council

Minutes of the meeting held on Monday 14<sup>th</sup> April 2014 at 7.15pm in Arnside Cemetery Chapel  
Present

Councillor Elaine Wood (EW) – Chair

**Councillors**

Geoff Dracup (GD)  
Peter Smillie (PS)

Michel Hartley (MH)  
George Taylor (GT)

Christine Kelly (CK)  
Mick Wood (MW)

Also present: The Deputy Clerk Anne-Marie Cade (AMC), 8 members of the public

1241.	<b>Apologies for Absence</b> None	<b>ACTION</b>
1242.	<b>Declaration of interests</b> <b>RESOLVED</b> that it be noted that in item 10 Cllr Dracup, knows applicant for planning permission at the Sandpipers SL/2014/0274 Cllr Hartley's property backs onto 63 Silverdale Rd where planning application is sought SL/2014/0320	
1243.	<b>Minutes of previous meeting</b> <b>RESOLVED</b> that the minutes of Arnside Parish Council held on 10 <sup>th</sup> March 2014 (pages 12 - 16) be confirmed as a true record and signed by the Chair.	
1244.	<b>Public Bodies (Admission to Meetings) Act 1960 – Excluded Item</b> <b>RESOLVED</b> that the press and public be excluded from the meeting whilst agenda items 20– 23 were considered due to their confidential nature.	
	<b>Progress Reports</b>	
1245.	<b>Allotments</b> <b>RESOLVED</b> that the report from Cllr Kelly be received and that: <ul style="list-style-type: none"> <li>• 2 plots in need of maintenance be rented without charge for a year on condition that they are well maintained</li> <li>• £6 be paid back to the allotment committee from the rent for each plot as a contribution to the costs of a mower and administration costs</li> <li>• That costs of installing a tap at the top end of the allotments are investigated</li> </ul>	<b>CK AMC</b>
1246.	<b>Defibrillators</b> <b>RESOLVED</b> that the report from the Deputy Clerk outlining the details of funding sought for a defibrillator for the playing field be noted.	
1247.	<b>Parking</b> <b>RESOLVED</b> that the report from the Deputy Clerk be received and the Parking Officer be invited to attend a meeting.	<b>AMC</b>
1248.	<b>Web Site</b> <b>RESOLVED</b> that the update from Cllr Wood that the new web site is up and running be noted.	
1249.	<b>Dog Fouling</b> <b>RESOLVED</b> that the report from the Deputy Clerk be received and that the Responsible Officer from SLDC be invited to attend the Parish Assembly.	<b>AMC</b>
1250.	<b>Pier benches</b> <b>RESOLVED</b> that the update from Cllr Hartley be noted and that thanks are extended from the Council to John Cross for assisting with the relocation of the benches.	
1251.	<b>Planters on the pier</b>	

	<b>RESOLVED</b> that the update from the Chair that the planters are in place and that the Horticultural Society will assist with planting be noted.																
<b>1252.</b>	<b>Picnic Bench</b> <b>RESOLVED</b> that the report from the Chair that the picnic bench is now in place be noted.																
<b>1253.</b>	<b>Foreshore</b> <b>RESOLVED</b> that the report from Cllr Hartley be received and noted and that <ul style="list-style-type: none"> <li>the Deputy Clerk contact SLDC to discuss trees on ground near the foreshore and the location of sea defences reported by the public as needing maintenance.</li> <li>Cllr Hartley look into the costs involved in removing a concrete section of footpath and report to the next meeting.</li> </ul>	<b>AMC</b> <b>MH</b>															
<b>1254.</b>	<b>Public Participation</b> <b>RESOLVED</b> that the following points made by members of the public be noted and the following actions authorised <ul style="list-style-type: none"> <li>Overhanging trees on Sandside Rd; the Deputy Clerk to Contact Dallam Estate</li> <li>Mess left on the foreshore by children; the Deputy Clerk to inform the Police</li> <li>The football club need proof of ownership to obtain insurance; the Deputy Clerk to send a letter confirming the Council's belief from past minutes that this is the case</li> <li>The Horticultural Society are pleased to be contributing to the village and invite others to get involved with their organisation</li> <li>Westmorland General Hospital services are under threat and the Council are asked to support future campaigns</li> <li>The Confidentiality of item 21 was clarified</li> <li>Attendance at Parish meetings by District and County Councillors</li> <li>A privet hedge outside Millom Court needs cutting back</li> </ul>	<b>AMC</b> <b>AMC</b> <b>AMC</b>															
<b>1255.</b>	<b>County Councillor and District Councillor reports</b> No report was received and no district or county Councillors were present																
<b>1256.</b>	<b>Police report</b> No report was received and there was no police representative present																
<b>1257.</b>	<b>Cemetery Report</b> <b>RESOLVED</b> that the report from the Cemetery Custodian be noted and that <ul style="list-style-type: none"> <li>no action be taken against the moles at present</li> <li>that the maintenance of the perimeter wall be carried out by John Cross on a volunteer basis</li> <li>the Deputy Clerk draft a letter of thanks for the donation of Plaques to the cemetery</li> </ul>	<b>AMC</b>															
<b>1258.</b>	<b>Applications for Development</b> <b>RESOLVED</b> that the following applications are received and the Planning Authority will be advised of the Council's observations as follows: <b>No Objections</b>	<b>AMC</b>															
	<table border="1"> <thead> <tr> <th>Application no.</th> <th>Location</th> <th>Proposal</th> </tr> </thead> <tbody> <tr> <td>SL/2014/0287</td> <td>Mahardika, Arnside</td> <td>Extension to self – contained flat</td> </tr> <tr> <td>SL/2014/0320</td> <td>63, Silverdale Rd, Arnside</td> <td>Extension and alterations</td> </tr> <tr> <td>SL/2014/0274</td> <td>Sandpiper, Hollins Lane, Arnside</td> <td>Demolition of existing single garage and construction of new double garage</td> </tr> <tr> <td>SL/2014/0366</td> <td>Arnside National C of E Primary School</td> <td>Extension and alterations</td> </tr> </tbody> </table>	Application no.	Location	Proposal	SL/2014/0287	Mahardika, Arnside	Extension to self – contained flat	SL/2014/0320	63, Silverdale Rd, Arnside	Extension and alterations	SL/2014/0274	Sandpiper, Hollins Lane, Arnside	Demolition of existing single garage and construction of new double garage	SL/2014/0366	Arnside National C of E Primary School	Extension and alterations	
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	<b>Finances</b>																
<b>1259.</b>	<b>Financial Summary March 2014</b> <b>RESOLVED</b> that the financial Summary for March 2014 be received and that the Deputy Clerk amend future reporting to make it simpler and easier to understand.	<b>AMC</b>															
<b>1260.</b>	<b>RESOLVED</b> that payments listed in the financial report including the annual subscription																

	of £329 to CALC (Cumbria Association of Local Councils) be approved for payment	
1261.	<b>RESOLVED</b> that the listed direct debits and standing orders set up for the financial year 2014 – 2015 be approved	
1262.	<b>RESOLVED</b> that a letter be sent to Santander requesting and giving authority for a final statement following the closure of the accounts	AMC
1263.	<b>RESOLVED</b> that the Deputy Clerk check that the date of annual return for accounts as 7 <sup>th</sup> July is in line with the Standing orders and that of the date of the internal audit be noted as the 29 <sup>th</sup> May.	AMC
1264.	<b>Standing orders</b> <b>RESOLVED</b> that the draft Standing orders be received and that a work session be arranged to discuss amendments for approval at next meeting.	AMC
1265.	<b>External Advice</b> <b>RESOLVED</b> that the proposal from Robert Cass for work to be carried out over April at a fee of £700 plus expenses be received and noted, but that more detailed information on current and future work be requested by the Deputy Clerk before future plans are accepted.	AMC
1266.	<b>Playing field: Maintenance</b> <b>RESOLVED</b> that Cllr Taylor arrange a meeting with representatives from the Sports Clubs to seek volunteers to address maintenance issues on the playing field maintenance and that the maintenance of the playing field wall be put on the next agenda.	GT AMC
1267.	<b>Playing field: Water</b> <b>RESOLVED</b> that the bill for water on the playing field be split equally between the bowling, cricket and tennis clubs until separate water meters are installed.	
1268.	<b>Dangerous Road</b> <b>RESOLVED</b> that a request from the public to address safety concerns on Orchard Rd be noted and that the Deputy Clerk contact Cumbria County Council Highways to discuss possible actions and report back to the next meeting.	AMC
1269.	<b>Memorial Trees</b> <b>RESOLVED</b> that a request for a memorial tree in the woodland area of the cemetery be considered further when more information has been received about woodland burials and the provision of trees. To be put on the next agenda.	AMC
1270.	<b>Storage Shed</b> <b>RESOLVED</b> that a letter be sent to the former contractor requesting they vacate the premises and return the keys to Cllr Taylor and that SLDC be informed once it is vacant.	AMC GT
	<b>Correspondence</b>	
1271.	<b>RESOLVED</b> that all items of Correspondence listed in the Agenda be noted	
1272.	<b>Furness line – letter of importance of rail line</b> <b>RESOLVED</b> that a letter be drafted by Cllr Dracup	GD
1273.	<b>Vintage day</b> <b>RESOLVED</b> that permission be given as requested for bunting and games areas but that alternatives should be sought to the parking of vintage cars on playing field. The Deputy Clerk to discuss with the organisers	AMC
1274.	<b>SLDC scrutiny and overview topics</b> <b>RESOLVED</b> that the Deputy Clerk put forward Parking as a topic for the committee	AMC
1275.	<b>Local works statement</b> <b>RESOLVED</b> that the Deputy Clerk send a message of support for the statement proposal "That the government take the necessary action to allow a percentage of Business Rates to be paid direct to Parish and Town Councils for the benefit of local economic growth."	AMC
1276.	<b>Councillor matters</b> The Chair raised the following matters for investigation and future consideration be the Council	

	<ul style="list-style-type: none"> <li>• The Deputy Clerk to obtain the dates of Cross Bay walks for 2014 from Cedric Robinson,</li> <li>• Cllr Smillie to investigate Broadband provision in Arnside including the B4RNS project and report to the Council at the next meeting</li> <li>• The Deputy Clerk to contact the National Trust to establish responsibility for an Allotment wall in need of repair</li> <li>• The Deputy Clerk to make enquiries about the replacement of signage directing the public to the Methodist Chapel</li> <li>• A request was received to ask that use of the Parish Council Shed be kept to within reasonable hours, the deputy Clerk will respond and the Council will consider ensuring terms to this effect are included in future arrangements concerning this property</li> <li>• Drains at the top of Briary Bank overflow</li> </ul>	<p><b>AMC</b></p> <p><b>PS</b></p> <p><b>AMC</b></p> <p><b>AMC</b></p>
	<b>Items considered in the absence of public and press</b>	
<b>1277.</b>	<p><b>Chapel hire and office security</b></p> <p><b>RESOLVED</b> that the report from the Deputy Clerk be noted and the following actions authorised</p> <ul style="list-style-type: none"> <li>• That for improved security the lock on the office door be changed with keyholders to be agreed</li> <li>• That the Deputy Clerk look into the provision of further locked document storage</li> <li>• That the Deputy Clerk review the terms and conditions of the hire of the Chapel and to make recommendations to the Council if appropriate.</li> </ul>	<b>AMC</b>
<b>1278.</b>	<p><b>Eligibility rules for reclaiming VAT</b></p> <p><b>RESOLVED</b> that the report from R Cass on eligibility rules for reclaiming VAT be noted.</p>	
<b>1279.</b>	<p><b>Email Data Security</b></p> <p>It was <b>RESOLVED</b> that the report from R Cass on email data security be received and that the Chair be given access to archived emails.</p>	<b>AMC</b>
<b>1280.</b>	<p><b>Parish Maintenance Tender</b></p> <p>It was <b>RESOLVED</b> that all tenders having been considered, the contract be awarded to Mr P. Humpage for a period of two years at a price of £7250 a year being the lowest tendered and representing best value. Also that the Deputy Clerk arrange the contract with Cllr Taylor nominated to act as the Council's representative in this matter</p>	<b>AMC</b> <b>GT</b>
<b>1281.</b>	<p><b>Date of Next Meeting</b></p> <p>Monday 12<sup>th</sup> May 2014 at 7.15pm in Arnside Cemetery Chapel.</p>	

**The meeting Closed at 10pm**

**Chair:**

**Date:**