

## Finance Report September 2018 - Publication

### a) Financial Records for Last Month and Note Balances:

#### August Receipts

| Date          | Details                 | Gross            |
|---------------|-------------------------|------------------|
| 13.08.18      | Shed rent and deposit   | 150.00           |
| 13.08.18      | VAT refund Q1 18/19     | 1,075.98         |
| 14.08.18      | Cemetery fees           | 125.00           |
| 14.08.18      | Cemetery fees           | 140.00           |
| 14.08.18      | Cemetery fees           | 1,450.00         |
| 18.08.18      | Allotment rent          | 29.50            |
| 24.08.18      | Toilet money            | 70.00            |
| 24.08.18      | Cemetery fees           | 60.00            |
| 24.08.18      | Cemetery fees           | 220.00           |
| <b>August</b> | <b>MONTH TOTAL</b>      | <b>3,320.48</b>  |
|               | <b>CUMULATIVE TOTAL</b> | <b>44,270.88</b> |

#### August Payments

| Date     | Details                   | No. | Gross     | VAT      | Net      |
|----------|---------------------------|-----|-----------|----------|----------|
| 01.08.18 | Toilets rates             | DD  | 119.00    | 0.00     | 117.00   |
| 03.08.18 | Toilets electricity       | DD  | 215.54    | 10.26    | 205.28   |
| 03.08.18 | Chapel electricity        | DD  | 67.34     | 3.21     | 64.13    |
| 09.08.18 | Cricket pavilion water    | DD  | 4.61      | 0.00     | 4.61     |
| 09.08.18 | Chapel water              | DD  | 9.53      | 0.00     | 9.53     |
| 09.08.18 | Toilets drainage          | DD  | 14.29     | 0.00     | 14.29    |
| 13.08.18 | Contract payment          | 667 | 996.15    | 0.00     | 996.15   |
| 13.08.18 | Garden materials          | 668 | 41.46     | 0.00     | 41.46    |
| 13.08.18 | Local Councils Update sub | 669 | 100.00    | 0.00     | 100.00   |
| 13.08.18 | Garage electricity        | 670 | 25.20     | 1.2      | 24.00    |
| 13.08.18 | Allotments water          | 671 | 12.53     | 0.00     | 12.53    |
| 13.08.18 | Chapel water              | 672 | 8.71      | 0.00     | 8.71     |
| 13.08.18 | Mileage                   | 673 | 75.60     | 0.00     | 75.60    |
| 13.08.18 | Tennis club fence repairs | 674 | 786.12    | 131.02   | 655.10   |
| 13.08.18 | Cemetery tree removal     | 675 | 10,170.00 | 1,695.00 | 8,475.00 |
| 21.08.18 | Pension                   | DD  | 29.80     | 0.00     | 29.80    |
| 22.08.18 | Playing fields water      | DD  | 198.00    | 0.00     | 198.00   |
| 28.08.18 | Wages                     | 676 | 595.26    | 0.00     | 595.26   |
| 28.08.18 | Wages                     | 677 | 116.67    | 0.00     | 116.67   |
| 28.08.18 | Wages                     | 678 | 324.39    | 0.00     | 324.59   |
| 28.08.18 | Toilet cleaning           | SO  | 650.00    | 108.33   | 514.67   |

|               |                         |  |                  |                  |                  |
|---------------|-------------------------|--|------------------|------------------|------------------|
| <b>August</b> | <b>MONTH TOTAL</b>      |  | <b>14,560.20</b> | <b>1,949.02</b>  | <b>12,611.18</b> |
|               | <b>CUMULATIVE TOTAL</b> |  | <b>47,253.31</b> | <b>4,4792.06</b> | <b>42,461.25</b> |

**Cash Book Balance**

|                       |                        |                         |                  |
|-----------------------|------------------------|-------------------------|------------------|
| <b>31 August 2018</b> | <b>Current Account</b> | <b>Reserves Account</b> | <b>Total</b>     |
|                       | <b>30,953.07</b>       | <b>28,572.60</b>        | <b>59,525.67</b> |

**b) To Approve:**

A clean audit report on the 17/18 AGAR was received from PKF Littlejohn LLP dated 8 August 2018. The notice of the conclusion of the audit was displayed on Parish noticeboards and its website on 21 August 2018.

- August monthly contract £996.15.
- Cemetery works £341.00.
- Remove and re-fix headstones £3,900.00.
- Feed and weed killer £59.97.
- Stationery and stamps £214.55.
- Audit fee AGAR 17/18 £360.00.
- Printer ink £37.00.
- Mileage claim £62.55.
- Mower petrol £12.75.
- Garage electricity £10.92.

**c) Schedule of Payments:**

- i. To approve the following cheques and payments:

| <b>DETAILS</b>               | <b>CHEQUE No.</b> | <b>AMOUNT<br/>(gross)</b> |
|------------------------------|-------------------|---------------------------|
| Monthly contract             | 679               | 996.15                    |
| Cemetery works               | 680               | 341.00                    |
| Remove and re-fix headstones | 681               | 3,900.00                  |
| Feed and weed killer         | 682               | 59.97                     |
| Stationery and stamps        | 683               | 214.55                    |
| Audit fee AGAR 17/18         | 684               | 360.00                    |
| Printer ink                  | 685               | 37.00                     |
| Mileage claim                | 686               | 62.55                     |
| Mower petrol                 | 687               | 12.75                     |
| Garage electricity           | 688               | 10.92                     |
| Toilets rates                | DD                | 119.00                    |

|                      |    |        |
|----------------------|----|--------|
| Toilets water        | DD | 14.29  |
| Playing fields water | DD | 4.61   |
| Chapel water         | DD | 9.53   |
| Playing fields water | DD | 198.00 |
| Pension              | DD | 29.80  |

ii. To authorise the following standing orders to be paid:

| DATE     | DEAILS             | AMOUNT<br>(gross) |
|----------|--------------------|-------------------|
| 28.09.18 | Toilet maintenance | 650.00            |