

## Finance Report October 2016

### a) Financial Records for Last Month and Note Balances:

#### September Receipts

Date	Payer	Details	Gross
07.09.16	S Hull	Garage rent	100.00
30.09.16	Stonecraft	Cemetery fee	140.00
30.09.16	Vaughan	Cemetery fee	100.00
30.09.16	Fishwicks	Cemetery fee	300.00
30.09.16	Arnside Management Comp	Room hire	22.00
30.09.16	Fishwicks	Cemetery fee	600.00
30.09.16	Cash	Toilet money	440.00
30.09.16	Salter	Cemetery fee	175.00
<b>September</b>		<b>MONTH TOTAL</b>	<b>1,877.00</b>
		<b>CUMULATIVE TOTAL</b>	<b>45,317.09</b>

#### September Payments

Date	Payee	Details	No.	Gross	VAT	Net
01.09.16	SLDC	Chapel rates	DD	155.00	0.00	155.00
01.09.16	SLDC	Toilets rates	DD	148.00	0.00	148.00
09.09.16	United Utilities	Cemetery water	DD	3.68	0.00	3.68
09.09.16	United Utilities	Cemetery water	DD	8.60	0.00	8.60
09.09.16	United Utilities	Toilets water	DD	12.45	0.00	12.45
12.09.16	J Lawrence	Contract payment	323	950.00	0.00	950.00
12.09.16	BDO	External audit	324	360.00	60.00	300.00
12.09.16	J Cartmell	Expenses	325	40.55	0.00	40.55
22.09.16	United Utilities	Cricket pavillion water	DD	18.67	0.00	18.67
28.09.16	Healthmatic	Toilet maintenance	SO	650.00	108.33	541.67
28.08.16	A Cade *	Wages	326	595.89	0.00	595.89
28.08.16	J Cartmell*	Wages	327	297.20	0.00	297.20
<b>September</b>		<b>MONTH TOTAL</b>		<b>3,240.04</b>	<b>168.33</b>	<b>3,071.71</b>
		<b>CUMULATIVE TOTAL</b>		<b>33,072.76</b>	<b>6,127.40</b>	<b>26,945.36</b>

\*Paid between meetings

#### Cash Book Balance

30 September 2016	Current Account	Reserves Account	Total
	<b>53,133.42</b>	<b>28,544.43</b>	<b>81,677.85</b>

### b) To Approve:

- A Cade - September salary £595.89.\*
- J Cartmell – September salary £297.20.\*
- JP Lawrence – September monthly contract £950.00.

- JP Lawrence – Playground tree works £350.00
- JP Lawrence – Promenade tree removal £120.00
- Westmorland Tree Care – Work at Promenade Gardens £540.00.
- Gordon Greaves (Slate) – Headstone repair £216.00.
- HMRC – PAYE/NI Q2 2016/17 £243.00.
- Staff - RFO mileage claim £63.90.
- Staff – Custodian telephone expenses £21.00.

**c) Schedule of Payments:**

- i. To approve the following cheques and payments:

PAYEE	DETAILS	CHEQUE No.	AMOUNT (gross)
JP Lawrence	Monthly contract	328	950.00
JP Lawrence	Playground tree works	329	350.00
JP Lawrence	Promenade tree removal	330	120.00
Westmorland	Work at Promenade Gardens	331	540.00
Gordon Greaves (Slate)	Headstone repair	332	216.00
HMRC	PAYE/NI	333	243.00
J Cartmell	Mileage claim	334	63.90
B Broadbent	Telephone expenses	335	21.00
SLDC	Toilets rates	DD	148.00
SLDC	Chapel rates	DD	155.00
United Utilities	Playing fields water	DD	3.68
United Utilities	Cemetery water	DD	8.60
United Utilities	Toilets water	DD	12.45
United Utilities	Cricket pavilion water	DD	18.67

- ii. To authorise the following standing orders to be paid:

DATE	PAYEE	DEAILS	AMOUNT (gross)
28.10.16	Healthmatic Ltd	Toilet maintenance	650.00