

## Finance Report November 2016

### a) Financial Records for Last Month and Note Balances:

#### October Receipts

Date	Payer	Details	Gross
07.10.16	S Hull	Garage rent	100.00
14.10.16	SLDC	Cemetery grant	1,750.00
19.10.16	SLDC	Precept 2H 16/17	18,217.46
31.10.16	Cash	Toilet money	165.00
31.10.16	Fishwicks	Cemetery fee	600.00
31.10.16	Able Memorials	Cemetery fee	100.00
31.10.16	Able Memorials	Cemetery fee	80.00
31.10.16	Bateman	Cemetery fee	120.00
31.10.16	Stonecraft	Cemetery fee	-140.00
<b>October</b>		<b>MONTH TOTAL</b>	<b>20,992.46</b>
		<b>CUMULATIVE TOTAL</b>	<b>66,309.55</b>

#### October Payments

Date	Payee	Details	No.	Gross	VAT	Net
03.10.16	SLDC	Chapel rates	DD	155.00	0.00	155.00
03.10.16	SLDC	Toilets rates	DD	148.00	0.00	148.00
05.10.16	HSBC	Unpaid cheque fee	-	4.00	0.00	4.00
10.09.16	United Utilities	Cricket pavilion	DD	3.68	0.00	3.68
10.10.16	United Utilities	Cemetery water	DD	8.60	0.00	8.60
10.10.16	United Utilities	Toilets water	DD	12.45	0.00	12.45
10.10.16	J Lawrence	Contract payment	328	950.00	0.00	950.00
10.10.16	J Lawrence	Playground works	329	350.00	0.00	350.00
10.10.16	J Lawrence	Promenade trees	330	120.00	0.00	120.00
10.10.16	West'd Tree Care	Promenade gardens	331	540.00	90.00	450.00
10.10.16	Gordon Greaves	Headstone repair	332	216.00	36.00	180.00
10.10.16	HMRC	PAYE/NI Q2 16/17	333	243.00	0.00	243.00
10.10.16	J Cartmell	Expenses	334	63.90	0.00	63.90
12.09.16	B Brockbank	Expenses	335	21.00	0.00	21.00
24.10.16	United Utilities	Cricket pavilion water	DD	18.67	0.00	18.67
26.10.16	E-On	Chapel electricity	DD	47.29	2.25	45.04
28.10.16	A Cade *	Wages	336	595.89	0.00	595.89
28.10.16	J Cartmell*	Wages	337	297.20	0.00	297.20
28.10.16	Healthmatic	Toilet maintenance	SO	650.00	108.33	541.67
<b>October</b>		<b>MONTH TOTAL</b>		<b>4,444.68</b>	<b>236.58</b>	<b>4,208.10</b>
		<b>CUMULATIVE TOTAL</b>		<b>37,517.64</b>	<b>6,363.98</b>	<b>31,153.66</b>

\*Paid between meetings

**Cash Book Balance**

<b>31 October 2016</b>	<b>Current Account</b>	<b>Reserves Account</b>	<b>Total</b>
	<b>69,681.00</b>	<b>28,545.60</b>	<b>98,226.60</b>

**b) To Approve:**

- A Cade - October salary £595.89.\*
- J Cartmell – October salary £297.20.\*
- JP Lawrence – October monthly contract £950.00.
- Viking – Stationery £53.95.
- J Airey – Internal audit £136.00.
- Information Commissioner – Data protection registration £35.00.
- E Shepherd – Petrol for mower £30.00.
- A2A Advertising – Domain name registration £60.00.
- United Utilities – Water for chapel £12.63.
- Diane Malley - Payroll services H1 16/17 £50.00.
- Staff – RFO letter cage £14.99.
- Staff – RFO cemetery trees £119.97.
- Staff - RFO mileage claim £63.90.

**c) Schedule of Payments:**

- i. To approve the following cheques and payments:

<b>PAYEE</b>	<b>DETAILS</b>	<b>CHEQUE No.</b>	<b>AMOUNT (gross)</b>
JP Lawrence	Monthly contract	338	950.00
Viking	Stationery	339	53.95
J Airey	Internal audit H1 16/17	340	136.00
Information Commissioner	Data protection registration	341	35.00
E Shepherd	Petrol for mower	342	30.00
A2A Advertising	Domain name	343	12.63
United Utilities	Chapel water	344	12.63
D Malley	Payroll Services	345	50.00
J Cartmell	Argos – letter cage	346	14.99
J Cartmell	Cemetery trees	347	119.97
J Cartmell	Mileage claim	348	50.85
SLDC	Toilets rates	DD	148.00
SLDC	Chapel rates	DD	155.00
United Utilities	Cricket pavilion water	DD	3.68
United Utilities	Cemetery water	DD	8.60
United Utilities	Toilets water	DD	12.45
United Utilities	Cricket pavilion water	DD	18.67
United Utilities	Allotments water	DD	93.10
United Utilities	Toilets water	DD	190.96

ii. To authorise the following standing orders to be paid:

DATE	PAYEE	DEAILS	AMOUNT (gross)
28.11.16	Healthmatic Ltd	Toilet maintenance	650.00