

## Finance Report November 2020

### a) Financial Records for Last Month and Note Balances:

#### October Receipts

Date	Details	Gross
05.10.20	Cemetery fee	392.00
07.10.20	Shed rent	100.00
07.10.20	Shed rent	100.00
08.10.20	Cemetery fee	130.00
08.10.20	Cemetery fee	260.00
08.10.20	Cemetery fee	324.00
13.10.20	Bench purchase	1,000.00
30.10.20	Q2 20/21 VAT	637.15
31.10.20	Toilet entry charges	2,225.71
31.10.20	Toilet entry charges – Journal	597.33
<b>October</b>	<b>MONTH TOTAL</b>	<b>5,766.19</b>
	<b>CUMULATIVE TOTAL</b>	<b>78,149.38</b>

#### October Payments

Date	Details	No.	Gross	VAT	Net
01.10.20	Toilets rates	DD	123.00	0.00	123.00
07.10.20	Clerk phone	DD	10.19	1.70	8.49
08.10.20	Broadband	DD	28.37	4.73	23.65
09.10.20	Cricket pavilion	DD	4.66	0.00	4.66
09.10.20	Chapel water	DD	10.81	0.00	10.81
12.10.20	Chapel electricity	DD	97.76	4.66	93.10
12.10.20	Contract payment	1044	1,061.65	0.00	1,061.65
12.10.20	Move benches	1045	70.00	0.00	70.00
12.10.20	Returf graves	1046	20.00	0.00	20.00
12.10.20	Cemetery gates repairs	1047	372.00	62.00	310.00
12.10.20	2 new benches	1048	1,262.72	210.44	1,052.28
12.10.20	Paint for seats etc	1049	103.78	17.43	86.35
12.10.20	Mileage	1050	26.10	0.00	26.10
12.10.20	PAYE/NI Q2 20/21	1051	618.31	0.00	618.31
12.10.20	Toilet cashless entry etc	1052	2,728.27	554.27	2,174.00
12.10.20	Toilet cleaning	1053	541.60	90.27	451.33
12.10.20	Zoom meeting subs	1054	14.39	2.40	11.99
12.10.20	Poppy wreath	1055	17.00	0.00	17.00
12.10.20	Tree survey	1056	860.00	0.00	860.00
22.10.20	Playing fields water	DD	50.71	0.00	50.71
28.10.20	Wages	1057	122.90	0.00	122.90
28.10.20	Wages	1058	342.96	0.00	342.96

28.10.20	Wages	1059	379.77	0.00	379.77
31.10.20	Toilet cleaning - Journal	JNL	-451.33	0.00	-451.33
31.10.20	Toilet cleaning - Journal	JNL	451.33	0.00	451.33
31.10.20	Toilet entry charges	JNL	597.33	0.00	597.33
<b>October</b>	<b>MONTH TOTAL</b>		<b>9,464.29</b>	<b>947.90</b>	<b>8,516.39</b>
	<b>CUMULATIVE TOTAL</b>		<b>52,907.72</b>	<b>3,451.36</b>	<b>49,456.36</b>

### Cash Book Balance

<b>31 October 2020</b>	<b>Current Account</b>	<b>Reserves Account</b>	<b>Total</b>
	<b>56,698.55</b>	<b>28,674.57</b>	<b>85,373.12</b>

### b) To Approve:

- October monthly contract £1,061.65.
- Secure fixing of benches £70.00.
- Lift and level graves £140.00.
- Paint for chapel interior £70.30.
- Materials railings refurbishment £136.73.
- Per electrics £125.00.
- Plants etc £54.33.
- Playing field fencing £3,048.71.
- Data protection fee £40.00.
- External audit fee 19/20 £360.00.
- Mileage £50.85.
- Zoom monthly subscriptions £14.39.
- October toilet cleaning £541.60.

### c) Schedule of Payments:

- i. To approve the following cheques and payments:

<b>Details</b>	<b>Cheque No.</b>	<b>Amount (gross)</b>
Monthly contract	1060	1,061.65
Secure fixing of benches	1061	70.00
Lift and level graves	1062	140.00
Paint for chapel interior	1063	70.30
Materials railings refurbishment	1064	136.73
Pier electrics	1065	125.00
Plants etc	1066	54.33
Playing field fencing	1067	3,048.71
Data protection fee	1068	40.00
External audit fee 19/20	1069	360.00

Mileage	1070	50.85
Zoom monthly subscription	1071	14.39
October toilet cleaning	1072	541.60
Toilets business rates	DD	123.00
Cricket pavilion water	DD	4.66
Chapel water	DD	10.81
Playing fields water	DD	50.71
Broadband and telephone	DD	33.00
Clerk telephone	DD	10.51
Toilets electricity	DD	194.00