

## Finance Report March 2016

### a) Financial records for the past month and note balances:

#### January Receipts

Date	Payer	Details	Gross
06.01.16	Cash	Toilet money	105.00
06.01.16	Fishwicks	Cemetery fees	600.00
06.01.16	Mukerji	Cemetery fees	130.00
06.01.16	Fawcett	Cemetery fees	110.00
06.01.16	Holmes	Cemetery fees	120.00
06.01.16	Bateman	Cemetery fees	120.00
06.01.16	Holmes	Cemetery fees	240.00
14.01.16	S Hull	Garage rent	100.00
14.01.16	Arnside Bus & Com	Chair donation	200.00
<b>January</b>		<b>MONTH TOTAL</b>	<b>1,725.00</b>
		<b>CUMULATIVE TOTAL</b>	<b>63,328.04</b>

#### February Receipts

Date	Payer	Details	Gross
08.02.16	S Hull	Garage rent	100.00
13.02.16	Fishwicks	Cemetery fees	700.00
13.02.16	Fishwicks	Cemetery fees	700.00
13.02.16	Baker	Cemetery fees	300.00
13.02.16	Baker	Cemetery fees	220.00
13.02.16	Birr	Memorial bench	850.00
13.02.16	Electricity North West	Way leave	13.80
<b>February</b>		<b>MONTH TOTAL</b>	<b>2,883.80</b>
		<b>CUMULATIVE TOTAL</b>	<b>66,211.84</b>

#### January Payments

Date	Payee	Details	No.	Gross	VAT	Net
02.01.16	A Cade	Wages	222	568.20	0.00	568.20
02.01.16	J Cartmell	Wages	223	335.54	0.00	335.54
02.01.16	D Tallon	Cemetery drainage	224	1,711.00	0.00	1,711.00
02.01.16	D Brockbank	Chapel crockery	225	96.26	0.00	96.26
04.01.16	SLDC	Rates chapel	DD	154.00	0.00	154.00
04.01.16	SLDC	Rates toilets	DD	146.00	0.00	146.00
11.01.16	UU	Playing fields water	DD	4.15	0.00	4.15

11.01.16	UU	Cemetery water	DD	8.49	0.00	8.49
11.01.16	UU	Toilets water	DD	11.87	0.00	11.87
11.01.16	HSBC	Represented cheque fee	DR	8.00	0.00	8.00
11.01.16	HSBC	Represented cheque fee	DR	8.00	0.00	8.00
16.01.16	Unimow	Clear branches	226	192.00	32.00	160.00
16.01.16	Unimow	Level graves	227	660.00	110.00	550.00
16.01.16	Unimow	Contract payment	228	725.00	120.83	604.17
16.01.16	J Shaw	Mileage	229	21.20	0.00	21.20
16.01.16	P Smillie	Mileage	230	78.30	0.00	78.30
16.01.16	D Brockbank	Expenses	231	3.82	0.00	3.82
16.01.16	K Bateman	Headstone repairs	232	288.00	48.00	240.00
16.01.16	Viking	Stamps and stationery	233	127.13	6.02	121.11
16.01.16	CALC	Chair training	234	24.50	0.00	24.50
16.01.16	J Cartmell	Mileage and expenses	235	100.95	0.00	100.95
22.01.16	UU	Toilets water	DD	26.51	0.00	26.51
28.01.16	Healthmatic	Toilet contract	SO	650.00	108.33	541.67
29.01.16	E-ON	Chapel electricity	DD	201.45	9.59	191.86
30.01.16	A-M Cade*	Wages	236	568.20	0.00	568.20
30.01.16	J Cartmell*	Wages	237	294.48	0.00	294.48
30.01.16	Johnston Pub*	Newspaper advert	238	50.40	8.40	42.00
30.01.16	Westmorland G*	Newspaper advert	239	45.60	7.60	38.00
<b>January</b>		<b>MONTH TOTAL</b>		<b>7,109.05</b>	<b>450.77</b>	<b>6,658.28</b>
		<b>CUMULATIVE TOTAL</b>		<b>46,423.06</b>	<b>4,206.95</b>	<b>42,216.10</b>

\*Paid between meetings

**February Payments**

Date	Payee	Details	No.	Gross	VAT	Net
05.02.16	NPower	Toilets electricity	DD	278.90	13.28	265.62
09.02.16	UU	Playing fields water	DD	4.12	0.00	4.12
09.02.16	UU	Cemetery water	DD	8.49	0.00	8.49
12.02.16	UU	Toilets water	DD	206.02	0.00	206.02
23.02.16	UU	Toilets water	DD	26.51	0.00	26.51
28.02.16	A Cade *	Wages	240	568.16	0.00	568.16
28.02.16	J Cartmell *	Wages	241	294.48	0.00	294.48
28.02.16	UU *	Chapel water	242	15.41	0.00	15.41
28.02.16	K Bateman *	Grave repairs	243	270.00	45.00	225.00
29.02.16	Healthmatic	Toilet maintenance	SO	650.00	108.33	541.67
<b>February</b>		<b>MONTH TOTAL</b>		<b>2,322.14</b>	<b>166.61</b>	<b>2,155.53</b>
		<b>CUMULATIVE TOTAL</b>		<b>48,745.19</b>	<b>4,342.86</b>	<b>44,402.33</b>

\*Paid between meetings

**Cash Book Balance**

<b>29-02-2016</b>	<b>Current Account</b>	<b>Reserves Account</b>	<b>Total</b>
	<b>41,664.75</b>	<b>28,533.07</b>	<b>70,197.82</b>

**b) To approve:**

- Staff - RFO expenses claim £80.15.
- Staff – Clerk expenses claim £40.07.
- Annual insurance renewal - Came and Company £1,559.47, for cover from 1 April 2016 to 31 March 2017.
- Purchase of oil heater for chapel £42.99.
- Room hire for a digital workshop - up to £45.00.

**c) Schedule of Payments:**

- i. To approve the following cheques and payments:

PAYEE	DETAILS	CHEQUE No.	AMOUNT (gross)
A-M Cade*	Wages	236	568.20
J Cartmell*	Wages	237	294.48
Johnston Publishing*	Newspaper advert	238	50.40
Westmorland Gazette*	Newspaper advert	239	45.60
A-M Cade*	Wages	240	568.16
J Cartmell*	Wages	241	294.48
United Utilities*	Chapel water	242	15.41
K Bateman*	Grave repairs	243	270.00
Unimow	Contract payment - Jan & Feb 2016	244	1,450.02
Morecambe Bay Partnership	J Shaw attendance at annual conference	245	12.00
Helen Golding Miller	Conserve chapel record book	246	115.00
Came and Company	2016/17 insurance renewal	247	1,559.47
J Cartmell	Expenses	248	80.15
A-M Cade	Expenses	249	40.07
A-M Cade	Purchase of oil heater	250	42.99
United Utilities	Playing fields water	DD	4.12
United Utilities	Cemetery water	DD	8.49
United Utilities	Toilets water	DD	26.51

\*Paid between meetings

- ii. To authorise the following standing orders to be paid:

DATE	PAYEE	DEAILS	AMOUNT (gross)
28 Mar2016	Healthmatic Ltd	Toilet maintenance	650.00