

Finance Report March 2018

a) Financial Records for Last Month and Note Balances:

February Receipts

Date	Payer	Details	Gross
01.02.18	Roberson	Cemetery fee	40.00
01.02.18	Able Memorials	Cemetery fee	250.00
05.02.18	HMRC	VAT refund Q3 17/18	3,020.79
07.02.18	S Hull	Garage rent	100.00
14.02.18	HSBC	Ex gratia payment	50.00
20.02.18	Platts	Cemetery fee	200.00
20.02.18	Jones	Cemetery fee	20.00
20.02.18	Cash	Toilets	265.00
February		MONTH TOTAL	3,945.79
		CUMULATIVE TOTAL	67,379.73

February Payments

Date	Payee	Details	No.	Gross	VAT	Net
05.02.18	Npower	Toilets electricity	DD	339.68	16.18	323.50
12.02.18	J Lawrence	Contract payment	571	971.85	0.00	971.85
12.02.18	B Baldwin	Paint chapel	572	580.00	0.00	580.00
12.02.18	CALC	RFO course	573	50.00	0.00	50.00
12.02.18	P McGaffigan	Cemetery gate repairs	574	954.00	159.00	795.00
12.02.18	J Smith	Replace chq 561	575	164.00	0.00	164.00
12.02.18	B Brockbank	Chapel clean and light	576	189.83	31.63	158.20
12.02.18	J Cartmell	Mileage	577	37.80	0.00	37.80
12.02.18	J Cartmell	Chapel fire blanket	578	6.50	0.00	6.50
12.02.18	S Hurst	Cemetery drain & tarmac	579	1,890.00	315.00	1,575.00
12.02.18	Water Plus	Chapel water	580	11.22	0.00	11.22
12.02.18	Water Plus	Toilets water	581	10.10	0.00	10.10
12.02.18	E Shepherd	Service mower	582	104.70	17.45	87.25
22.02.18	Water Plus	Playing fields water	DD	35.55	0.00	35.55
28.02.18	Healthmatic	Toilet cleaning	SO	650.00	108.33	514.67
28.02.18	AM Cade *	Wages	583	595.68	0.00	595.68
28.02.18	B Brockbank *	Wages	584	110.90	0.00	110.90
28.02.18	J Cartmell *	Wages	585	309.12	0.00	309.12
February		MONTH TOTAL		7,011.03	647.59	6,363.44
		CUMULATIVE TOTAL		83,903.09	7,561.22	76,341.87

*Paid between meetings

Cash Book Balance

28 February 2018	Current Account	Reserves Account	Total
	37,444.73	28,562.69	66,007.42

b) To Approve:

- RFO to work up to 15 hours overtime in the preparation of the year-end financial statements.
- J Lawrence – January monthly contract £971.85.
- J Lawrence – Tree removal in cemetery £500.00.
- KS Bateman – Headstone repairs £318.00.
- Viking – Chair £55.19.
- B Brockbank – Chapel fittings £20.11.
- J Cartmell – Mileage claim £49.50.
- Great Northern Air Ambulance – Donation £300.00.
- J Lawrence – Playing fields rubbish removal £30.00.
- J Lawrence – Tree limb removal in cemetery £110.00.

c) Schedule of Payments:

- i. To approve the following cheques and payments:

PAYEE	DETAILS	CHEQUE No.	AMOUNT (gross)
JP Lawrence	Monthly contract	586	971.85
JP Lawrence	Tree removal	587	500.00
KS Bateman	Headstone repairs	588	318.00
Viking	Chair	589	55.19
B Brockbank	Chapel fittings	590	20.11
J Cartmell	Mileage claim	591	49.50
Great Northern Air Ambulance	Donation	592	300.00
JP Lawrence	Playing fields rubbish removal	593	30.00
JP Lawrence	Tree limb removal in cemetery	593	110.00
NEST	Pension	DD	11.68

- ii. To authorise the following standing orders to be paid:

DATE	PAYEE	DEAILS	AMOUNT (gross)
28.03.18	Healthmatic Ltd	Toilet maintenance	650.00