

## Finance Report January 2017

### a) Financial Records for Last Month and Note Balances:

#### November Receipts

Date	Payer	Details	Gross
07.12.16	S Hull	Garage rent	100.00
19.12.16	Able Memorials	Cemetery fee	100.00
19.12.16	Milne Mosser	Cemetery fee	80.00
19.12.16	Bateman	Cemetery fee	100.00
19.12.16	Coast Guard Agency	Rent	50.00
19.12.16	Cash	Toilet money	45.00
23.12.16	HMRC	Q3 2017 VAT refund	517.53
<b>December</b>		<b>MONTH TOTAL</b>	<b>992.53</b>
		<b>CUMULATIVE TOTAL</b>	<b>68,236.08</b>

#### December Payments

Date	Payee	Details	No.	Gross	VAT	Net
01.12.16	SLDC	Chapel rates	DD	155.00	0.00	155.00
01.12.16	SLDC	Toilets rates	DD	148.00	0.00	148.00
02.12.16	Individual	Refund cemetery fee	349	300.00	0.00	300.00
02.12.16	AM Cade	Wages	350	595.89	0.00	589.89
02.12.16	J Cartmell	Wages	351	297.40	0.00	297.40
02.12.16	B Brockbank	Wages	352	153.50	0.00	153.50
02.12.16	E Shepherd	Garden materials	353	361.78	51.55	310.23
09.12.16	United Utilities	Cricket pavilion	DD	3.68	0.00	3.68
09.12.16	United Utilities	Cemetery water	DD	8.60	0.00	8.60
09.12.16	United Utilities	Toilets water	DD	12.45	0.00	12.45
12.12.16	J Lawrence	Contract payment	354	950.00	0.00	950.00
12.12.16	Unimow	Grave repairs	355	931.20	155.20	776.00
12.12.16	Royal British Legion	Poppy Appeal	356	17.00	0.00	17.00
12.12.16	Arnside FC	Drainage work	357	275.00	0.00	275.00
12.12.16	Lancaster City	AONB work Beachwood	358	156.00	26.00	130.00
12.12.16	Batemens	Headstone repairs	359	678.00	113.00	565.00
12.12.16	J Shaw	Expenses	360	35.21	0.00	35.21
12.12.16	B Brockbank	Expenses	361	40.19	5.03	35.16
12.12.16	B Brockbank	Phone allowance Q3	362	2.26	0.00	2.26
12.12.16	J Cartmell	Expenses	363	76.95	0.00	76.95
28.12.16	Healthmatic	Toilet maintenance	SO	650.00	108.33	541.67
<b>December</b>		<b>MONTH TOTAL</b>		<b>5,848.11</b>	<b>459.11</b>	<b>5,389.00</b>
		<b>CUMULATIVE TOTAL</b>		<b>46,209.50</b>	<b>6985.61</b>	<b>39,223.89</b>

\*Paid between meetings

**Cash Book Balance**

31 December 2016	Current Account	Reserves Account	Total
	<b>62,915.67</b>	<b>28,547.51</b>	<b>91,463.18</b>

**b) To Approve:**

- A Cade - December salary £595.89.\*
- J Cartmell – December salary £297.40.\*
- B Brockbank – December salary £140.99. \*
- J Lawrence – December monthly contract £950.00.
- J Lawrence – Cutting back vegetation £95.00.
- A2A Advertising – Web hosting £48.00.
- Unimow – Flag laying 132.00.
- Viking – Stationery £172.67.
- Mather Signs – Revamp two metal signs £102.00.
- HMRC – PAYE Q3 2016/17 £210.20.
- Staff - RFO mileage claim £50.85.

\*Paid between meetings

**c) Schedule of Payments:**

- i. To approve the following cheques and payments:

PAYEE	DETAILS	CHEQUE No.	AMOUNT (gross)
A-M Cade	Wages	364	595.89
J Cartmell	Wages	365	297.40
B Brockbank	Wages	366	140.99
JP Lawrence	Monthly contract	367	950.00
JP Lawrence	Cutting back vegetation	368	95.00
A2A Advertising	Web hosting	369	48.00
Unimow	Flag laying	370	132.00
Viking	Stationery	371	172.67
Mather Signs	Revamp signage	372	102.00
HMRC	PAYE Q3 2016/17	373	210.20
J Cartmell	Mileage claim	374	50.85
SLDC	Toilets rates	DD	148.00
SLDC	Chapel rates	DD	155.00
United Utilities	Cricket pavilion water	DD	3.68
United Utilities	Cemetery water	DD	8.60
United Utilities	Toilets water	DD	12.45
United Utilities	Cricket pavilion water	DD	18.67

iii. To authorise the following standing orders to be paid:

DATE	PAYEE	DEAILS	AMOUNT (gross)
28.01.17	Healthmatic Ltd	Toilet maintenance	650.00

DRAFT