

## 9

**b) Purchases and works – quotes for approval**

	DETAILS	AMOUNT
Westmorland Tree Care	Necessary tree maintenance in cemetery (inc VAT)	1368.00
TDP Ltd	3 x benches for playing fields (inc delivery and VAT)	942.00
Glasdon Litter Bins	5 x litter bins + 2 x ground fixing locking tools (inc delivery & VAT)	880.00
	2x shelving units for office	39.98
NB. A variety of suppliers/options will be considered and the best, financially and practically, for APC will be purchased.	Crosscut shredder for office	< 60.00
	Printer/copier for office	< 150.00
	Additional shelving for office, if required	< 60.00
	Telephone line connection and rental for office, if required	tbc
	Broadband, either using telephone line or a mobile modem + rental	<£20pcm
	Fire-proof cabinet for office to hold cemetery documents	tbc

**c) Schedule of Payments:**

i. To approve the cheques paid since the last meeting

PAYEE	DETAILS	CHEQUE No.	AMOUNT
HMRC	PAYE	96	76.20
A Cade	January wages	97	598.30
S Robinson	January wages + Dec o/time	98	315.27

ii. To approve the following cheques

PAYEE	DETAILS	CHEQUE No.	AMOUNT
P Smillie	Expenses	99	55.34
D Brockbank	Expenses	100	9.66
A2A Advertising Ltd	Web hosting and design	101	468.00
ICCM	ICCM training for cemetery custodian	102	150.00
AMCad Services	Etching brass plaque	103	8.90
Parkin & Jackson	Re-positioning of memorial tablet	104	78.00
A Cade	Purchase of 2 x shelving units for office	105	39.98

iii. To note the following Direct Debits paid since the last meeting:

DATE	PAYEE	PAYMENT	AMOUNT (gross)
9 Jan 2015	UU	Water drainage 520	5.19
9 Jan 2015	UU	Water chapel 555	9.98
21 Jan 2015	Eon	Electricity chapel	147.62
30 Jan 2015	UU	Sports club water *	390.60
2 Feb 2015	SLDC	Rates chapel	151.00
2 Feb 2015	SLDC	Rates toilets	144.00

\* United Utilities (not Eon, as incorrectly noted last month) have corrected the technical issue with their Direct Debit system and have taken a double payment by direct debit on 30 January 2015 for December and January sports clubs water. They will be correcting the payments for the water to the promenade toilets during February and March. The quarterly payments for drainage will also now be taken in February.

iv. To authorise the following standing orders to be paid

DATE	PAYEE	PAYMENT	AMOUNT (gross)
2 Mar 2015	Healthmatic Ltd	Toilet maintenance	635.00